



JAY LAPP • Chairman
ANDREW HALTER • Commissioner
SHIRLEY ANDERSON • Commissioner
KIMBERLY GOBER • Secretary/Executive Director

EDWARD HUTCHINSON • Vice Chairman
THURAISSINGHAM MOHANAKANTHAN • Commissioner
SALVATORE FOGARINO • Commissioner
JENNIFER WELLS • Commissioner

MEETING MINUTES **JUNE 15, 2020**

The Board of Commissioners of the Housing Authority of the Borough of Glassboro, met in session on MONDAY, JUNE 15, 2020 at 5:00 P.M. Chairman Jay Lapp called the meeting to order requesting the Pledge of Allegiance be recited.

🔊 ROLL CALL:

Executive Director Kimberly Gober called the roll and the following answered "aye":

- ✓ Chairman Jay Lapp
- ✓ Vice Chairman Edward Hutchinson (via Conference Call)
- ✓ Commissioner Andrew Halter (via Conference Call)
- ✓ Commissioner Thuraiasingham Mohanakanthan (via Conference Call)

Absent:

- ✓ Commissioner Sal Fogarino
- ✓ Commissioner Shirley Anderson
- ✓ Commissioner Jennifer Wells

Also in attendance were:

- ✓ Kim Gober, Executive Director
- ✓ Nelly Rojas, Administrative Assistant
- ✓ Anna Miller, Council Representative (via Conference Call)
- ✓ Mark Asselta, Esq. Solicitor (via Conference Call)
- ✓ Grace Seeney, Finance Director

📁 EXECUTIVE DIRECTOR:

Declared a quorum present.

📖 SOLICITOR:

The Solicitor stated "In accordance with the Open Public Meetings Act of 1975, this meeting is called to order pursuant to notice of Regular Meeting, a copy of which has been made available to newspapers of general local public circulation, a copy of which has been made available to the Clerk of Gloucester County, and a copy of which has been posted publicly in accordance with the law."

PUBLIC PORTION:

Motion to Open the Public Portion

Motion: Vice Chairman Ed Hutchinson

Second: Commissioner Thuraisingham Mohanakanthan

All in favor

No Public Present. (via Conference Call)

Motion to Close the Public Portion

Motion: Commissioner Thuraisingham Mohanakanthan

Second: Commissioner Andrew Halter

All in favor

MINUTES

Motion to Approve the Minutes from MAY 2020, as read,

Motion: Vice Chairman Edward Hutchinson

Second: Commissioner Thuraisingham Mohanakanthan

All in favor

FINANCE REPORT:

- Finance Director Grace Seeney indicates that Williams Street is operating at a deficit and GHA is still breaking even. GHA has received the money from the CARES Act. E.D Gober indicates that the CARES Act funding is additional funds to be used on eligible expenses incurred from March 27th through the end of year. These funds must be used to prepare, respond or prevent anything related to the COVID pandemic. GHA also has a FEMA application as well which would move forward if the CARES Act funds are insufficient to cover any COVID activity. The additional funds were obtained through the HCV Program for additional administrative fees to be used for things like overtime cleaning due to COVID, GHA waits for HUD guidance on how to report the funds before any expenditures are applied.
- E.D. Gober indicates Audits are in progress now that the State has published the GASB68 numbers and the September deadline will be met.

DIRECTORS REPORT:

- E.D. Gober indicates the Governor has lifted the stay at home orders, but it is important to keep our protections in place due to our vulnerable population. The community rooms will remain closed, GHA does not have the ability to monitor to make sure the number of individuals gathering indoors or have the additional staff to sanitize appropriately if reopened at this time. For the time being GHA will proceed as we have keeping the offices closed to the public and continuing to service our clients as we have been. GHA is trying to stay consistent with the County and other entities such as Gloucester County Division of Social Services by way of operations, GHA will continue to report to the office and conduct business through remote means. GHA is still sanitizing all high traffic areas seven days a week.
- E.D. Gober regrettably indicates GHA was voluntarily informed that two of our residents have passed away from the virus, but unsure of how much underlying issues played a role.
- E.D. Gober indicates was on conference call with NJHMFA and Pennrose is cleared for the commitment and at the June 25th NJHMFA Board Meeting Pennrose is on the agenda and will receive the commitment. Next, GHA submits all information and commitments to HUD for the

RAD piece of business. In order to submit the financial plan for RAD GHA needs the commitment from NJHMFA because all financial commitments are needed to proceed. The last 24 units from the Ellis Project will be the last piece needed to submit to HUD everything needed to progress with the RAD portion of the project.

- E.D Gober indicates that included in the Board Packets is sidewalk art from the residents to the staff showing their appreciation for all the hard work. The residents also expressed appreciation towards the update correspondence sent during the stay at home order time of the pandemic and we thought to continue and turn that into a monthly newsletter to the residents with updates and useful information.
- E.D Gober indicates we are looking for two street names for the new development, GHA and council have looked into street names and would like to honor veterans and one of the individuals selected is James Albert Ferren Sr. who was from Glassboro, NJ and was one of the first African-Americans to join the U.S. Marine Corps, in February of 1943. He trained at Camp Montford Point and while in the military he received the World War II Victory Medal, American Campaign Medal and the Asiatic Pacific Campaign medal. While in service he attained a Personal Conduct Record of 4.85 out of a possible 5.0 and the rank of Platoon Sgt. GHA and council feel the naming of the street after such a man is a great contribution to the development.

No further comments or questions by the Commissioners.

Motion to accept the Reports:

Motion: Vice Chairman Edward Hutchinson
Second: Commissioner Thuraisingham Mohanakanthan
All in Favor

 **NEW BUSINESS- RESOLUTIONS:**

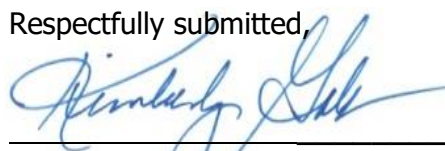
<u>2020-29</u>	CONSIDER RESOLUTION APPROVING REGULAR MONTHLY EXPENSES Motion: Vice Chairman Edward Hutchinson Second: Commissioner Thuraisingham Mohanakanthan All in Favor
<u>2020-30</u>	CONSIDER RESOLUTION APPROVING A CONTRACT FOR EXTERMINATING SERVICES WITH E&G Motion: Vice Chairman Edward Hutchinson Second: Commissioner Thuraisingham Mohanakanthan All in Favor
<u>2020-31</u>	CONSIDER RESOLUTION AUTHORIZING EXECUTIVE SESSION - TABLED

 **ADJOURNMENT**

Motion to Adjourn

Motion: Commissioner Thuraisingham Mohanakanthan
Second: Vice Chairman Edward Hutchinson
All in Favor

Respectfully submitted,



Kimberly Gober, Executive Director

DATED: JUNE 15, 2020