

**Addendum #2**

May 31, 2022

We have received the following requests for information and hereby respond:

1. Question: Will HAGC accept a bill to card system where residents can load funds to a reloadable laundry card? Currently bill changer technology is not standard in commercial route locations with the new advancements in payment systems.

AGENCY RESPONSE. The Housing Authority of The Borough of Glassboro residents are senior and/or disabled with limited access to smart phone technology. Should the bill to card system be application based it will not be accepted. A direct bill to card may be considered with more information provided.

2. Question: Can you please provide a limit or dictate desired vend prices to make selection criteria easier to grade? We would recommend \$1.25 to wash and \$1.25 to dry to be standard for all bidders.

AGENCY RESPONSE. The operating fee for RFP 22-001 is an evaluation factor and identifies that the respondent will detail the proposed fees to be charged to the user for operating a washing machine and drying machine.

3. Question: Will all 3 locations be awarded to one vendor as a package, or will they be individually awarded per location?

AGENCY RESPONSE. RFP 22-001 will be awarded to the vendor with the highest evaluation points assigned by the selection committee. The selected vendor will be awarded (1) one individual contract.

4. Question: Who is the current vendor?

AGENCY RESPONSE. FMB Laundry

5. Question: What is the total income per location for the last 2 years?

AGENCY RESPONSE. The flat monthly commission to the Authority is currently \$276.00 totaling \$6,624 for 24 months.

6. Question: What is the amount of apartment units at each site?

AGENCY RESPONSE. Delsea Manor 40 Units, Summit Park 40 Units, Whitney Gardens 24 Units.

**7. Question: Can you reconfirm the amount of Equipment at Delsea Manor?**

**AGENCY RESPONSE: 1 Front Load Washer, 2 Top Load Washier, 3 Dryers**

**8. Question: When will bid be awarded?**

**AGENCY RESPONSE. The proposal due date for RFP 22-001 is THURSDAY, June 2, 2022. The selection committee will recommend a vendor to be awarded at the Board of Commissioners meeting which normally meets on the fourth Monday of each month.**

**Thank you for your interest in doing business with Housing Authority of the Borough of Glassboro and we look forward to receiving a bid submittal from your firm.**

**John Rasmus  
Modernization Coordinator  
Housing Authority of Gloucester County**