

**RESOLUTION #2022-53**

**RESOLUTION APPROVING REGULAR MONTHLY EXPENSES**

**WHEREAS**, the Housing Authority of the Borough of Glassboro (GHA) has incurred various financial obligations since the last meeting; and it is the desire of the Board to have their obligations kept current; and

**WHEREAS**, members of the Board have read and reviewed the itemized list of incurred expenses from August and September 2022, attached hereto; and

**WHEREAS**, prior to the Board meeting members of the Board of Commissioners read and reviewed the itemized list of incurred expenses attached hereto and does recommend payment.

**NOW, THEREFORE, BE IT RESOLVED** that the Finance Director be and is hereby authorized to pay the monthly bills presented to the Board of Commissioners for consideration on this date.

**ADOPTED** at a Regular Meeting of the Board of Commissioners of the Housing Authority of the Borough of Glassboro; held on the 17th day of October 2022 by a vote of 5 in favor, 0 opposed and 0 abstentions.

<u>Commissioners</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>	<u>Absent</u>
Jay Lapp			✓			
Edward Hutchinson		✓	✓			
Shirley Anderson			✓			
Andrew Halter						✓
Thuraisingham Mohanakanthan			✓			
Jennifer Wells	✓		✓			

**THE HOUSING AUTHORITY OF THE BOROUGH OF GLASSBORO**

  
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**JAY LAPP, CHAIRMAN**

**ATTEST:**

  
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**KIMBERLY GOBER, EXECUTIVE DIRECTOR**

**DATED: OCTOBER 17, 2022**

**RESOLUTION #22-54**  
**RESOLUTION APPROVING**

**THE HOUSING AUTHORITY OF  
THE BOROUGH OF GLASSBORO BUDGET FY2023**

**JANUARY 1, 2023 TO DECEMBER 31, 2023**

**WHEREAS**, the Annual Budget and Capital Budget for the Housing Authority of the Borough of Glassboro for the fiscal year beginning, January 1, 2023 and ending, December 31, 2023 has been presented before the governing body of the Housing Authority of the Borough of Glassboro at its open public meeting of October 17, 2022; and

**WHEREAS**, the Annual Budget as introduced reflects Total Revenues of \$3,508,090.00; Total Appropriations, including any Accumulated Deficit if any, of \$3,775,200.00; and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$267,110.00; and

**WHEREAS**, the Capital Budget as introduced reflects Total Capital Appropriations of \$310,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$ 0.00; and

**WHEREAS**, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

**WHEREAS**, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

**NOW, THEREFORE BE IT RESOLVED**, by the governing body of the Housing Authority of the Borough of Glassboro, at an open public meeting held on October 17<sup>th</sup>, 2022 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Housing Authority of the Borough of Glassboro for the fiscal year beginning, January 1, 2023 and ending, December 31, 2023 is hereby approved; and

**BE IT FURTHER RESOLVED** that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and



**BE IT FURTHER RESOLVED** that the governing body of the Housing Authority of the Borough of Glassboro will consider the Annual Budget and Capital Budget/Program for adoption on December 19<sup>th</sup>, 2022.

**ADOPTED** at a Regular Meeting of the Board of Commissioners of the Housing Authority of the Borough of Glassboro; held on the 17th day of October 2022 by a vote of 5 in favor, 0 opposed and 0 abstentions.

<u>Commissioners</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>	<u>Absent</u>
Jay Lapp			✓			
Edward Hutchinson		✓	✓			
Shirley Anderson			✓			
Andrew Halter						✓
Thuraisingham Mohanakanthan			✓			
Jennifer Wells	✓		✓			

**THE HOUSING AUTHORITY OF THE BOROUGH OF GLASSBORO**



JAY LAPP, CHAIRMAN

ATTEST:



KIMBERLY GOBER, EXECUTIVE DIRECTOR

DATED: OCTOBER 17, 2022

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, While the Sen. Byron M. Baer Open Public Meetings Act (OPRA, NJSA 10:4-6et seq.) requires all meetings of the Borough of Glassboro Housing Authority to be held in public, NJSA 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in “Executive Session”, i.e., without the public being permitted to attend and:

WHEREAS, the Borough of Glassboro Housing Authority has determined that \_\_\_\_\_ issues are permitted by NJSA 10:4-12 (b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on October 17th, 2022, 5:00 P.M. and;

WHEREAS, the nine (9) exceptions to public meetings set forth in NJSA 10:4-12(b) are listed below with the number of issues and any additional information shall be written:

1) “Any matter which, by express provision of Federal law, State statute of rule of court shall be rendered confidential or excluded from public discussion” the legal citation to the provision at issue is \_\_\_\_\_ and the nature of the matter described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_

2) “Any matter in which the release of information would impair a right to receive funds from the federal government.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_

3) “Any material the disclosure of which constitutes an unwarranted invasion of privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, healthy, custodial, child protections, rehabilitation, legal defenses, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual’s personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_

4) “Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body.” The collective bargaining contract(s) discussed are between the Board and \_\_\_\_\_



5) **“Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed. “The nature of the matter, described as specifically as possible without undermining the need for confidentiality is\_\_\_\_\_**

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6) **“Any tactics and techniques utilized in protecting the safety and property of the public provide that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is\_\_\_\_\_

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7) **“Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matter falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.”** The parties to and docket number of each item of litigation and/or the parties to each contract discussed are\_\_\_\_\_

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and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is\_\_\_\_\_

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8) **“Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining in of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.”** Subject to the balancing of the public’s interest and the employee’s privacy rights under South Jersey Publishing Co. vs New Jersey Expressway Authority, 124 NJ 478, the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are \_\_\_\_\_

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9) **“Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is\_\_\_\_\_

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WHEREAS, the length of the Executive Session is estimated to be \_\_\_\_\_ minutes after which the public meeting of the Borough of Glassboro Housing Authority shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Borough of Glassboro Housing Authority will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the Chairman, Vice Chairman, or their designee, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Secretary, on the next business day following this, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by NJSA 47:1A-1 et seq.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION APPROVED BY THE BOARD OF COMMISSIONERS OF THE BOROUGH OF GLASSBORO HOUSING AUTHORITY AT IT'S PUBLIC MEETING HELD ON OCTOBER 17, 2022.

ADOPTED at a regular Meeting of the Board of Commissioners of the Housing Authority of the Borough of Glassboro; held on the 17th day of October 2022 by a vote of \_\_\_\_\_in favor, \_\_\_\_\_opposed and \_\_\_\_\_abstentions.

<u>Commissioners</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>	<u>Absent</u>
Jay Lapp						
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THE HOUSING AUTHORITY OF THE BOROUGH OF GLASSBORO

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JAY LAPP, CHAIRMAN

ATTEST:

\_\_\_\_\_  
KIMBERLY GOBER, EXECUTIVE DIRECTOR  
DATED: OCTOBER 17, 2022