

RESOLUTION #2023-39

RESOLUTION APPROVING REGULAR MONTHLY EXPENSES

WHEREAS, the Housing Authority of the Borough of Glassboro (GHA) incurred various financial obligations since the last meeting; and it is the desire of the Commissioners of said Authority to have their obligations kept current and;

WHEREAS, prior to the Board meeting members of the Board of Commissioners read and reviewed the itemized list of incurred expenses attached hereto and does recommend payment;

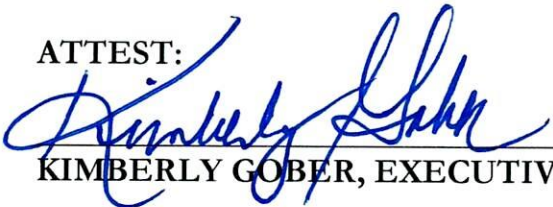
NOW, THEREFORE, BE IT RESOLVED that the Finance Director be and is hereby authorized to pay the monthly bills presented to the Board of Commissioners for consideration on this date.

ADOPTED at a Regular Meeting of the Board of Commissioners of the Housing Authority of the Borough of Glassboro; held on the 20th day of June 2023 by a vote of 6 in favor, 0 opposed and 0 abstentions.

<u>Commissioners</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>	<u>Absent</u>
Jay Lapp			✓			
Edward Hutchinson			✓			
Shirley Anderson			✓			
Andrew Halter	✓					
Jacob Hines			✓			
Thuraisingham Mohanakanthan		✓				

THE HOUSING AUTHORITY OF THE BOROUGH OF GLASSBORO

  
JAY LAPP, CHAIRMAN

ATTEST:  
  
KIMBERLY GOBER, EXECUTIVE DIRECTOR

DATED: June 20, 2023

# GLASSBORO HOUSING AUTHORITY

## FINAL BILL LIST # 2023-06

### INTERIM BILLS:

<b>A.</b>	Affordable Housing Corp of Glassboro	\$ 44,589.19
<b>B.</b>	Glassboro RAD Operating	11,644.11

**TOTAL INTERIM BILLS:** \$ 56,233.30

### CURRENT BILLS:

<b>C.</b>	Affordable Housing Corp of Glassboro	\$ 9,867.46
<b>D.</b>	Glassboro RAD Operating	1,793.20

**TOTAL CURRENT BILLS:** \$ 11,660.66

**TOTAL BILL LIST:** \$ 67,893.96

**\*\*PLEASE NOTE: C#s with 4 digits = ACH and C#s with 6 digits = paper check\*\***

## Summary Check Listing Report

05/17/2023

To

06/19/2023

A

<u>Check #</u>	<u>Check Date</u>	<u>Recipient</u>	<u>Amount</u>
Credit Acct	AFFORDABLE HOUSING CORP OF GLASSBORO		
0000202413	05/17/2023	ABBOTT'S HARDWARE INC.	\$25.00
0000202414	05/17/2023	ATLANTIC CITY ELECTRIC	\$52.78
0000202415	05/17/2023	HOFFMAN'S EXTERMINATING CO., INC.	\$1,525.00
0000202416	05/17/2023	MAX COMMUNICATIONS INC.	\$164.14
0000202417	05/24/2023	TENANT	\$490.98
0000202418	05/24/2023	TENANT	\$499.11
0000202419	05/24/2023	TENANT	\$527.95
0000202420	05/31/2023	ATLANTIC CITY ELECTRIC	\$72.53
0000202421	05/31/2023	BOROUGH OF GLASSBORO--WATER	\$18,681.60
0000202422	05/31/2023	COMCAST CORPORATION	\$282.23
0000202423	05/31/2023	HD SUPPLY FACILITIES MAINTENANCE, LTD	\$181.56
0000202424	05/31/2023	VAZQUEZ, MADELINE	\$161.62
0000202425	05/31/2023	SOUTH JERSEY GAS CO	\$2,209.75
0000202426	05/31/2023	ATLANTIC CITY ELECTRIC	\$1,524.70
0000202427	05/31/2023	ATLANTIC CITY ELECTRIC	\$1,820.48
0000202428	06/07/2023	AFFORDABLE HOUSING CORP OF GLASSBORO	\$7,913.31
0000202429	06/07/2023	AMAZON.COM SERVICES, INC	\$908.70
0000202430	06/07/2023	ATLANTIC CITY ELECTRIC	\$173.97
0000202431	06/07/2023	CITIBANK, NA	\$1,073.34
0000202432	06/07/2023	HOFFMAN'S EXTERMINATING CO., INC.	\$1,590.00
0000202433	06/07/2023	LOWE'S HOME CENTERS, INC	\$948.36
0000202434	06/07/2023	MEADOWBROOK ASSOCIATES, LP	\$86.69
0000202435	06/14/2023	ATLANTIC CITY ELECTRIC	\$22.07
0000202436	06/14/2023	LINE SYSTEMS, INC.	\$201.66





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05/17/2023

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06/19/2023

<u>Check #</u>	<u>Check Date</u>	<u>Recipient</u>	<u>Amount</u>
0000202437	06/14/2023	COMCAST CORPORATION	\$201.21
0000202438	06/14/2023	HD SUPPLY FACILITIES MAINTENANCE, LTD	\$1,068.05
0000202439	06/14/2023	TENANT	\$510.03
0000202440	06/14/2023	SOUTH JERSEY GAS CO	\$1,311.41
0000202441	06/14/2023	STAPLES, INC.	\$209.22
0000202442	06/14/2023	VERIZON WIRELESS SERVICES LLC	\$151.74
Total for Credit Acct AFFORDABLE HOUSING CORP OF GLASSBORO			<b>\$44,589.19</b>



# Summary Check Listing Report

05/17/2023

To

06/19/2023

B

<u>Check #</u>	<u>Check Date</u>	<u>Recipient</u>	<u>Amount</u>
Credit Acct	<b>RAD OPERATING</b>		
0000001221	06/14/2023	STATE OF NEW JERSEY	\$1,142.24
0000001222	06/14/2023	STATE OF NEW JERSEY	\$472.18
0000200448	06/14/2023	BOWMAN & COMPANY, LLP	\$7,000.00
0000200449	06/14/2023	BROOKE GROUP LLC	\$2,967.00
0000200450	06/14/2023	COMMUNICATION WORKERS OF AMERICA	\$39.00
0000200451	06/14/2023	SUN LIFE ASSURANCE CO. OF CANADA, INC.	\$23.69
			<hr/>
Total for Credit Acct	<b>RAD OPERATING</b>		<b>\$11,644.11</b>



## Summary Check Listing Report

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To

06/20/2023

C

<u>Check #</u>	<u>Check Date</u>	<u>Recipient</u>	<u>Amount</u>
Credit Acct	AFFORDABLE HOUSING CORP OF GLASSBORO		
0000202443	06/20/2023	A.B. RICHARDS INC	\$208.00
0000202444	06/20/2023	AMAZON.COM SERVICES, INC	\$396.94
0000202445	06/20/2023	ATLANTIC CITY ELECTRIC	\$21.99
0000202446	06/20/2023	BOROUGH OF GLASSBORO-HIGHWAY	\$46.53
0000202447	06/20/2023	CANON SOLUTIONS AMERICA, INC.	\$109.62
0000202448	06/20/2023	E & G EXTERMINATORS, INC.	\$250.00
0000202449	06/20/2023	GOLDING, JAMES F.	\$415.00
0000202450	06/20/2023	HD SUPPLY FACILITIES MAINTENANCE, LTD	\$1,014.31
0000202451	06/20/2023	HOFFMAN'S EXTERMINATING CO., INC.	\$400.00
0000202452	06/20/2023	JERSEY BATHTUB REFINISHING INC	\$325.00
0000202453	06/20/2023	MARKSMEN LANDSCAPING LLC	\$4,157.78
0000202454	06/20/2023	McCLENNEN, BRIAN	\$439.00
0000202455	06/20/2023	MEADOWBROOK ASSOCIATES, LP	\$93.48
0000202456	06/20/2023	POSTAL SUPPLY, LLC	\$488.88
0000202457	06/20/2023	STANLEY STEEMER INTERNATIONAL INC.	\$452.00
0000202458	06/20/2023	WOLFSCHMIDT PLUMBING, HEATING & COOLING	\$1,048.93
Total for Credit Acct	AFFORDABLE HOUSING CORP OF GLASSBORO		\$9,867.46



# Summary Check Listing Report

06/20/2023

To

06/20/2023

D

<u>Check #</u>	<u>Check Date</u>	<u>Recipient</u>	<u>Amount</u>
Credit Acct	RAD OPERATING		
0000200452	06/20/2023	BROWN & CONNERY LLP	\$1,793.20
Total for Credit Acct	RAD OPERATING		\$1,793.20





**TABLED**  
**RESOLUTION #2023-40**

**RESOLUTION AUTHORIZING EXECUTIVE SESSION**

**WHEREAS**, While the Sen. Byron M. Baer Open Public Meetings Act (OPRA, NJSA 10:4-6et seq.) requires all meetings of the Borough of Glassboro Housing Authority to be held in public, NJSA 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session", i.e., without the public being permitted to attend and:

**WHEREAS**, the Borough of Glassboro Housing Authority has determined that \_\_\_\_\_ issues are permitted by NJSA 10:4-12 (b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on June 20th, 2023, 5:00 P.M. and;

**WHEREAS**, the nine (9) exceptions to public meetings set forth in NJSA 10:4-12(b) are listed below with the number of issues and any additional information shall be written:

- 1) **"Any matter which, by express provision of Federal law, State statute of rule of court shall be rendered confidential or excluded from public discussion"** the legal citation to the provision at issue is \_\_\_\_\_ and the nature of the matter described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 2) **"Any matter in which the release of information would impair a right to receive funds from the federal government."** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 3) **"Any material the disclosure of which constitutes an unwarranted invasion of privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, healthy, custodial, child protections, rehabilitation, legal defenses, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly."** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 4) **"Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body."** The collective bargaining contract(s) discussed are between the Board and \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



5) **“Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.”**The nature of the matter, described as specifically as possible without undermining the need for confidentiality is\_\_\_\_\_

6) **“Any tactics and techniques utilized in protecting the safety and property of the public provide that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is\_\_\_\_\_

7) **“Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matter falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.”** The parties to and docket number of each item of litigation and/or the parties to each contract discussed are\_\_\_\_\_

and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is\_\_\_\_\_

8) **“ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining in of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.”** Subject to the balancing of the public’s interest and the employee’s privacy rights under South Jersey Publishing Co. vs New Jersey Expressway Authority, 124 NJ 478, the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are \_\_\_\_\_

9) **“ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is\_\_\_\_\_

**WHEREAS**, the length of the Executive Session is estimated to be \_\_\_\_\_ minutes after which the public meeting of the Borough of Glassboro Housing Authority shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Borough of Glassboro Housing Authority will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the Chairman, Vice Chairman, or their designee, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately be discussed.

**BE IT FURTHER RESOLVED** that the Secretary, on the next business day following this, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by NJSA 47:1A-1 et seq.

**I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION APPROVED BY THE BOARD OF COMMISSIONERS OF THE BOROUGH OF GLASSBORO HOUSING AUTHORITY AT IT'S PUBLIC MEETING HELD ON JUNE 20, 2023.**

**ADOPTED** at a Regular Meeting of the Board of Commissioners of the Housing Authority of the Borough of Glassboro; held on the 20th day of June 2023 by a vote of \_\_\_\_\_in favor, \_\_\_\_\_opposed and \_\_\_\_\_abstentions.

<u>Commissioners</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>	<u>Absent</u>
Jay Lapp						
Edward Hutchinson						
Shirley Anderson						
Andrew Halter						
Jacob Hines						
Thuraisingham Mohanakanthan						

**THE HOUSING AUTHORITY OF THE BOROUGH OF GLASSBORO**

\_\_\_\_\_  
**JAY LAPP, CHAIRMAN**

**ATTEST:**

\_\_\_\_\_  
**KIMBERLY GOBER, EXECUTIVE DIRECTOR**

**DATED: June 20, 2023**