

RESOLUTION #2023-41

RESOLUTION APPROVING REGULAR MONTHLY EXPENSES

WHEREAS, the Housing Authority of the Borough of Glassboro (GHA) incurred various financial obligations since the last meeting; and it is the desire of the Commissioners of said Authority to have their obligations kept current and;

WHEREAS, prior to the Board meeting members of the Board of Commissioners read and reviewed the itemized list of incurred expenses attached hereto and does recommend payment;

NOW, THEREFORE, BE IT RESOLVED that the Finance Director be and is hereby authorized to pay the monthly bills presented to the Board of Commissioners for consideration on this date.

ADOPTED at a Regular Meeting of the Board of Commissioners of the Housing Authority of the Borough of Glassboro; held on the 18th day of July 2023 by a vote of 4 in favor, 0 opposed and 0 abstentions.

<u>Commissioners</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>	<u>Absent</u>
Jay Lapp			✓			
Edward Hutchinson			✓			
Shirley Anderson		✓				
Andrew Halter						✓
Jacob Hines	✓					
Thuraisingham Mohanakanthan						✓

THE HOUSING AUTHORITY OF THE BOROUGH OF GLASSBORO

  
JAY LAPP, CHAIRMAN

ATTEST:  
  
KIMBERLY GOBER, EXECUTIVE DIRECTOR

DATED: July 18, 2023

# **GLASSBORO HOUSING AUTHORITY**

## **FINAL BILL LIST # 2023-07**

### **INTERIM BILLS:**

<b>A.</b>	Affordable Housing Corp of Glassboro	\$ 38,000.27
<b>B.</b>	Glassboro RAD Operating	3,000.60

**TOTAL INTERIM BILLS: \$ 41,000.87**

### **CURRENT BILLS:**

<b>C.</b>	Affordable Housing Corp of Glassboro	\$ 5,667.13
<b>D.</b>	Glassboro RAD Operating	139,469.19

**TOTAL CURRENT BILLS: \$ 145,136.32**

**TOTAL BILL LIST: \$ 186,137.19**

**\*\*PLEASE NOTE: C#s with 4 digits = ACH and C#s with 6 digits = paper check\*\***



## Summary Check Listing Report

06/21/2023

To

07/17/2023

A

<u>Check #</u>	<u>Check Date</u>	<u>Recipient</u>	<u>Amount</u>
Credit Acct	AFFORDABLE HOUSING CORP OF GLASSBORO		
0000202459	06/21/2023	CITIBANK, N.A.	\$295.14
0000202460	06/28/2023	AMAZON.COM SERVICES, INC	\$1,486.24
0000202461	06/28/2023	ATLANTIC CITY ELECTRIC	\$2,145.32
0000202462	06/28/2023	COMCAST CORPORATION	\$282.23
0000202463	06/28/2023	HD SUPPLY FACILITIES MAINTENANCE, LTD	\$510.99
0000202464	06/28/2023	JERSEY BATHTUB REFINISHING INC	\$1,625.00
0000202465	06/28/2023	TENANT	\$15.00
0000202466	06/28/2023	R&A FLOORING, LLC	\$963.28
0000202467	06/28/2023	SHERWIN WILLIAMS COMPANY	\$564.97
0000202468	06/28/2023	SOUTH JERSEY GAS CO	\$1,676.46
0000202469	06/28/2023	ATLANTIC CITY ELECTRIC	\$63.83
0000202470	07/05/2023	ATLANTIC CITY ELECTRIC	\$103.38
0000202471	07/05/2023	ATLANTIC CITY ELECTRIC	\$145.64
0000202472	07/05/2023	AFFORDABLE HOUSING CORP OF GLASSBORO	\$7,913.31
0000202473	07/05/2023	ATLANTIC CITY ELECTRIC	\$2,099.94
0000202474	07/05/2023	CITIBANK, NA	\$20.75
0000202475	07/05/2023	COMCAST CORPORATION	\$201.21
0000202476	07/05/2023	LOWE'S HOME CENTERS, INC	\$663.18
0000202477	07/05/2023	R&A FLOORING, LLC	\$10,657.74
0000202478	07/05/2023	SOUTH JERSEY GAS CO	\$1,935.88
0000202479	07/05/2023	STAPLES, INC.	\$450.40
0000202480	07/12/2023	A.B. RICHARDS INC	\$208.00
0000202481	07/12/2023	LINE SYSTEMS, INC.	\$200.92
0000202482	07/12/2023	BOROUGH OF GLASSBORO-HIGHWAY	\$47.15



# Summary Check Listing Report

06/21/2023

To

07/17/2023

<u>Check #</u>	<u>Check Date</u>	<u>Recipient</u>	<u>Amount</u>
0000202483	07/12/2023	VAZQUEZ, MADELINE	\$147.58
0000202484	07/12/2023	FERRARA, ROCCO S	\$121.00
0000202485	07/12/2023	SHERWIN WILLIAMS COMPANY	\$26.50
0000202486	07/12/2023	VERIZON WIRELESS SERVICES LLC	\$183.78
0000202487	07/12/2023	W J GROSS, INC	\$2,067.00
0000202488	07/12/2023	W.B. MASON CO., INC.	\$191.11
0000202489	07/12/2023	WOLFSCHMIDT PLUMBING, HEATING & COOLING	\$987.34
Total for Credit Acct    AFFORDABLE HOUSING CORP OF GLASSBORO			<b>\$38,000.27</b>



# Summary Check Listing Report

06/21/2023

To

07/17/2023

B

<u>Check #</u>	<u>Check Date</u>	<u>Recipient</u>	<u>Amount</u>
Credit Acct	<b>RAD OPERATING</b>		
0000001223	07/12/2023	STATE OF NEW JERSEY	\$475.17
0000001224	07/12/2023	STATE OF NEW JERSEY	\$1,142.24
0000200453	07/12/2023	BROOKE GROUP LLC	\$1,311.00
0000200454	07/12/2023	COMMUNICATION WORKERS OF AMERICA	\$58.50
0000200455	07/12/2023	SUN LIFE ASSURANCE CO. OF CANADA, INC.	\$13.69
			<hr/>
Total for Credit Acct	<b>RAD OPERATING</b>		<b>\$3,000.60</b>



## Summary Check Listing Report

07/18/2023

To

07/18/2023

C.

<u>Check #</u>	<u>Check Date</u>	<u>Recipient</u>	<u>Amount</u>
Credit Acct	AFFORDABLE HOUSING CORP OF GLASSBORO		
0000202490	07/18/2023	AMAZON.COM SERVICES, INC	\$32.29
0000202491	07/18/2023	ANGELINI, VINIAR & FREEDMAN LLC	\$233.00
0000202492	07/18/2023	CAMPBELL LOCK AND SAFE INC	\$185.00
0000202493	07/18/2023	CANON SOLUTIONS AMERICA, INC.	\$124.50
0000202494	07/18/2023	E & G EXTERMINATORS, INC.	\$250.00
0000202495	07/18/2023	HD SUPPLY FACILITIES MAINTENANCE, LTD	\$268.30
0000202496	07/18/2023	INTELCO OF DELAWARE VALLEY INC.	\$157.95
0000202497	07/18/2023	LCIJ, INC.	\$96.00
0000202498	07/18/2023	MARKSMEN LANDSCAPING LLC	\$4,157.78
0000202499	07/18/2023	MAX COMMUNICATIONS INC.	\$162.34
Total for Credit Acct	AFFORDABLE HOUSING CORP OF GLASSBORO		\$5,667.16





# Summary Check Listing Report

07/18/2023

To

07/18/2023

D

<u>Check #</u>	<u>Check Date</u>	<u>Recipient</u>	<u>Amount</u>
Credit Acct	<b>RAD OPERATING</b>		
0000200456	07/18/2023	HOUSING AUTHORITY OF GLOUCESTER COUNTY	\$69,568.20
0000200457	07/18/2023	HOUSING AUTHORITY OF GLOUCESTER COUNTY	\$69,900.99
Total for Credit Acct	<b>RAD OPERATING</b>		<b>\$139,469.19</b>



RESOLUTION #2023-42

RESOLUTION AUTHORIZING PAYMENT OF REGULAR  
MONTHLY EXPENSES FOR AUGUST 2023

WHEREAS, the Housing Authority of the Borough of Glassboro will incur various financial obligations between its scheduled July 18, 2023 and September 19, 2023 Board meetings; and it is the desire of the Board to have their obligations kept current and;

WHEREAS, prior to the Board meeting of September, members of the Board of Commissioners will receive an itemized list of incurred expenses paid in August 2023; and

NOW, THEREFORE, BE IT RESOLVED that the Finance Director be and is hereby authorized to pay the August monthly bills in a timely manner.

ADOPTED at a Regular Meeting of the Board of Commissioners of the Housing Authority of the Borough of Glassboro; held on the 18th day of July 2023 by a vote of 4 in favor, 0 opposed and 0 abstentions.

<u>Commissioners</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>	<u>Absent</u>
Jay Lapp			✓			
Edward Hutchinson		✓				
Shirley Anderson	✓					
Andrew Halter						✓
Jacob Hines			✓			
Thuraisingham Mohanakanthan						✓

THE HOUSING AUTHORITY OF THE BOROUGH OF GLASSBORO

  
JAY LAPP, CHAIRMAN

ATTEST:  
  
KIMBERLY GOBER, EXECUTIVE DIRECTOR

DATED: July 18, 2023



RESOLUTION #2023-43

RESOLUTION AUTHORIZING THE APPLICATION FOR  
HOME SUPPORT PROGRAM  
ADVERTISED BY GLOUCESTER COUNTY, DIVISION OF SENIOR  
SERVICE

WHEREAS, the Gloucester County Division Of Senior Services has indicated that funding may be available to fund a HOME SUPPORT PROGRAM for services under the Older American Act, and

WHEREAS, the application is required to be submitted no later than August 10, 2023, by 2:00 p.m.; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the Borough of Glassboro that the application for the HOME SUPPORT PROGRAM through the Older Americans Act Fund be prepared and submitted to meet the application required deadline noted above.

BE IT FURTHER RESOLVED that the Executive Director is authorized to arrange for any programmatic required documents as may be necessary.

ADOPTED at a Regular Meeting of the Board of Commissioners of the Housing Authority of the Borough of Glassboro; held on the 18th day of July 2023 by a vote of 4 in favor, 0 opposed and 0 abstentions.

<u>Commissioners</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>	<u>Absent</u>
Jay Lapp			✓			
Edward Hutchinson		✓				
Shirley Anderson	✓					
Andrew Halter						✓
Jacob Hines			✓			
Thuraisingham Mohanakanthan						✓

THE HOUSING AUTHORITY OF THE BOROUGH OF GLASSBORO

  
JAY LAPP, CHAIRMAN

ATTEST:  
  
KIMBERLY GOBER, EXECUTIVE DIRECTOR  
DATED: July 18, 2023

**RESOLUTION #2023-44**

**RESOLUTION AUTHORIZING DISPOSITION AND WRITE OFF  
OF EXPENDED PROPERTY**

**WHEREAS**, the Housing Authority of the Borough of Glassboro (GHA) from time to time has physical property which is no longer serviceable for public use; and

**WHEREAS**, GHA has compiled a list of such unserviceable property, a copy of which is attached hereto and made a part hereof; Estimated Value - Less than \$2,000 for assets, less than \$1,000 for non-asset equipment; and

**WHEREAS**, it is necessary for accounting and inventory purposes to dispose of said property and equipment;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the Borough of Glassboro that the property listed on attached sheet, by property number if applicable and by description if no property number was issued are hereby declared expended and unserviceable; and

**BE IT FURTHER RESOLVED** that the property and equipment listed may be disposed of in accordance with the GHA Disposition Policy.


**ADOPTED** at a regular Meeting of the Board of Commissioners of the Housing Authority of the Borough of Glassboro; held on the 18th day of July 2023 by a vote of 4 in favor, 0 opposed and 0 abstentions.

<u>Commissioners</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>	<u>Absent</u>
Jay Lapp			✓			
Edward Hutchinson		✓				
Shirley Anderson	✓					
Andrew Halter						✓
Jacob Hines			✓			
Thuraisingham Mohanakanthan						✓

**THE HOUSING AUTHORITY OF THE BOROUGH OF GLASSBORO**

  
\_\_\_\_\_  
JAY LAPP, CHAIRMAN

ATTEST:

  
\_\_\_\_\_  
KIMBERLY GOBER, EXECUTIVE DIRECTOR  
DATED: JULY 18, 2023





## EQUIPMENT WRITE OFFS

Prop #	Description	Yr. Acquired	Reason for Write off
GHAMB01	(6) GLASS LIGHT COVERS	Unknown	Sell
GHAMB02	(6) TERRA COTTA STORM DOORS 36" x 80"	Unknown	Sell
GHAMB03	KEE HEAVY DUTY COMMERCIAL EDGER HONDA	Unknown	Sell
GHAMB04	GOODMAN RESIDENTIAL HEATER	Unknown	Sell
GHAMB05	COMMERCIAL PUSH LAWN MOWER	Unknown	Sell
GHAMB06	LOT OF LANDSCAPING SPREADERS -- VARIOUS MODELS	Unknown	Sell
GHAMB07	SANDY JET F-90	Unknown	Sell
GHAMB08	(2) HONDA TRACK DRIVE SNOWBLOWERS	Unknown	Sell
GHAMB09	(2) JELD WEN INTERIOR DOORS	Unknown	Sell
GHAMB10	(7) RECESSED MOUNT MEDICINE CABINET BEVELED MIRROR	Unknown	Sell
GHAMB011	(6) SURFACE MOUNT MEDICINE CABINETS	Unknown	Sell
GHAMB012	(2) JELD WEN INTERIOR DOORS 1-3/8" 30" x 80"	Unknown	Sell



## RESOLUTION #2023-45

### RESOLUTION AUTHORIZING THE ADMINISTRATION OF COMPETITIVE CONTRACTING PURSUANT TO *N.J.S.A. 40A:11-4.1 ET SEQ.*

**WHEREAS**, the Housing Authority of the Borough of Glassboro (GHA) is desirous of initiating competitive contracting to contract for specialized goods or services enumerated in *N.J.S.A. 40A:11-4.1* in accordance with *N.J.S.A. 40A:11-4.3(a)*; and

**WHEREAS**, *N.J.S.A. 40A:11-4.1(l)* permits competitive contracting in lieu of public bidding for the procurement of specialized goods and services the price of which exceeds the bid threshold for replacement flooring services at GHA owned and/or managed properties; and

**WHEREAS**, the competitive contracting process shall be administered by the Deputy Executive Director and In-House Counsel in accordance with *N.J.S.A. 40A:11-4.3(b)*; and

**WHEREAS**, the awarded contract may be for a term not to exceed five years in accordance with *N.J.S.A. 40A:11-4.2*; and

**WHEREAS**, the awarded contract shall be made by Resolution of the GHA Board of Commissioners in accordance with *N.J.S.A. 40A:11-4.1(b)*; and

**WHEREAS**, the competitive contracting process shall comply with the requirements of *N.J.S.A. 40A:11-4.4* and *4.5*, and *N.J.A.C. 5:34-4 et seq.*

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the Borough of Glassboro that the Deputy Executive Director/In-House Counsel is hereby authorized to administer the competitive contracting process pursuant to *N.J.S.A. 40A:11-4.1, et seq.*, for the procurement of the specialized goods or services identified herein.

**ADOPTED** at a Regular Meeting of the Board of Commissioners of the Housing Authority of the Borough of Glassboro; held on the 18th day of July 2023 by a vote of 4 in favor, 0 opposed and 0 abstentions.

<u>Commissioners</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>	<u>Absent</u>
Jay Lapp			✓			
Edward Hutchinson			✓			
Shirley Anderson		✓				
Andrew Halter						✓

Jacob Hines	✓					
Thuraisingham Mohanakanthan						✓

THE HOUSING AUTHORITY OF THE BOROUGH OF GLASSBORO

  
\_\_\_\_\_  
JAY LAPP, CHAIRMAN

ATTEST:  
  
\_\_\_\_\_  
KIMBERLY GOBER, EXECUTIVE DIRECTOR

DATED: July 18, 2023

**RESOLUTION #2023-46**

**RESOLUTION AUTHORIZING A GENERAL DELEGATION OF POWER  
TO NEGOTIATE AND AWARD CONTRACTS PURSUANT  
TO N.J.S.A. 40A:11-3**

**WHEREAS**, N.J.S.A. 40A:11-3 permits contracts below the bid threshold to be awarded by a purchasing agent or other employee so designated by the Housing Authority of the Borough of Glassboro (GHA) Board of Commissioners when authorized by resolution without public advertising for bids; and

**WHEREAS**, the authorization by the Board of Commissioners to award contracts below the bid threshold may be granted for each contract or by a general delegation of the power to negotiate and award such contracts pursuant to N.J.S.A. 40A:11-3 and GHA's Procurement Policy; and

**WHEREAS**, GHA is desirous of granting a general delegation of power to the GHA Executive Director, or his/her designee, to negotiate and award contracts below the bid threshold as permitted by N.J.S.A. 40A:11-3 and GHA's Procurement Policy; and


**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the Borough of Glassboro that the Executive Director, or his/her designee, is hereby delegated the power to negotiate and award contracts below the bid threshold without further authorization pursuant to N.J.S.A. 40A:11-3.

**ADOPTED** at a Regular Meeting of the Board of Commissioners of the Housing Authority of the Borough of Glassboro; held on the 18th day of July 2023 by a vote of 4 in favor, 0 opposed and 0 abstentions.

<u>Commissioners</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>	<u>Absent</u>
Jay Lapp			✓			
Edward Hutchinson			✓			
Shirley Anderson	✓					
Andrew Halter						✓
Jacob Hines		✓				
Thuraisingham Mohanakanthan						✓



THE HOUSING AUTHORITY OF THE BOROUGH OF GLASSBORO

  
\_\_\_\_\_  
JAY LAPP, CHAIRMAN

ATTEST:  
  
\_\_\_\_\_  
KIMBERLY GOBER, EXECUTIVE DIRECTOR

DATED: July 18, 2023

**RESOLUTION #2023-47**

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACTS THAT ARE  
IN THE AGGREGATE LESS THAN 15 PERCENT OF THE BID  
THRESHOLD WITHOUT SOLICITING COMPETITIVE QUOTATIONS  
PURSUANT TO *N.J.S.A. 40A:11-6.1(c)***

**WHEREAS**, *N.J.S.A. 40A:11-6.1(c)* permits contracts that are in the aggregate less than 15 percent of the bid threshold to be awarded by the contracting agent for the Housing Authority of the Borough of Glassboro (GHA) without soliciting competitive quotations when authorized by resolution; and

**WHEREAS**, in accordance with GHA's Procurement Policy, the Executive Director is GHA's Contracting Officer; and

**WHEREAS**, GHA's Procurement Policy permits contracts that are in the aggregate less than 15 percent of the bid threshold to be awarded without soliciting competitive quotations if the Contracting Officer considers the contract price to be reasonable based on recent research, experience or purchases; and

**WHEREAS**, GHA is desirous of authorizing the Executive Director/Contracting Officer to award contracts that are in the aggregate less than 15 percent of the bid threshold without soliciting competitive quotations as permitted by *N.J.S.A. 40A:6.1(c)* and in accordance with GHA's Procurement Policy.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the Borough of Glassboro that the Executive Director/Contracting Officer is hereby authorized to award contracts that are in the aggregate less than 15 percent of the bid threshold without soliciting competitive quotations as permitted by *N.J.S.A. 40A:6.1(c)* and in accordance with GHA's Procurement Policy.

**ADOPTED** at a Regular Meeting of the Board of Commissioners of the Housing Authority of the Borough of Glassboro; held on the 18th day of July 2023 by a vote of 4 in favor, 0 opposed and 0 abstentions.

<u>Commissioners</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>	<u>Absent</u>
Jay Lapp			✓			
Edward Hutchinson		✓				
Shirley Anderson	✓					
Andrew Halter						✓
Jacob Hines			✓			

Thuraisingham Mohanakanthan						✓
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THE HOUSING AUTHORITY OF THE BOROUGH OF GLASSBORO

  
\_\_\_\_\_  
JAY LAPP, CHAIRMAN

ATTEST:  
  
\_\_\_\_\_  
KIMBERLY GOBER, EXECUTIVE DIRECTOR

DATED: July 18, 2023



**RESOLUTION #2023-48**

**RESOLUTION RATIFYING EMERGENCY CONTRACTS FOR THE  
REPLACEMENT OF A CIRCULATOR PUMP, THREE PRESSURE  
CONTROL VALVES AND FLOORING AT WHITNEY GARDENS**

**PURSUANT TO N.J.S.A. 40A:11-6**

**WHEREAS**, the Housing Authority of the Borough of Glassboro (GHA) awarded emergency contracts to **WOLFSCHMIDT PLUMBING, HEATING & COOLING** and **A&J FLOORING**, pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-6; and

**WHEREAS**, on July 6, 2023, an inoperable circulator pump was identified causing a loss of hot water at Whitney Gardens affecting 8 units and three faulty pressure control valves on a baseboard heater that resulted in flooding of 1 unit at Whitney Gardens presenting an immediate hazard to the health and well-being of the residents; and

**WHEREAS**, the Affordable Housing Operations Director deemed this an emergency repair; and


**WHEREAS**, the Executive Director was notified and was satisfied that an emergency did exist, and authorized the award of said contracts to **WOLFSCHMIDT PLUMBING, HEATING & COOLING** for the replacement of a circulator pump and three pressure control valves **in the amount of \$3310.50** and **A&J FLOORING in an amount not to exceed \$5000.00**, in accordance with N.J.S.A. 40A:11-6(a) for such purposes as may be necessary to respond to the emergency; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Housing Authority of the Borough of Glassboro, that the emergency contracts with **WOLFSCHMIDT PLUMBING, HEATING & COOLING** in the amount of **\$3310.50** and **A&J FLOORING** in an amount not to exceed **\$5000.00** as authorized by the Executive Director is hereby ratified.


**ADOPTED** at a regular Meeting of the Board of Commissioners of the Housing Authority of the Borough of Glassboro; held on the 18<sup>th</sup> day of July 2023 by a vote of 4 in favor, 0 opposed and 0 abstentions.

<u>Commissioners</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>	<u>Absent</u>
Jay Lapp			✓			
Edward Hutchinson			✓			
Shirley Anderson		✓				
Andrew Halter						✓
Jacob Hines	✓					
Thuraisingham Mohanakanthan						✓

THE HOUSING AUTHORITY OF THE BOROUGH OF GLASSBORO

  
\_\_\_\_\_  
JAY LAPP, CHAIRMAN

ATTEST:

  
\_\_\_\_\_  
KIMBERLY GOBER, EXECUTIVE DIRECTOR  
DATED: JULY 18, 2023



**TABLED**  
**RESOLUTION #2023-49**

**RESOLUTION AUTHORIZING EXECUTIVE SESSION**

**WHEREAS**, While the Sen. Byron M. Baer Open Public Meetings Act (OPRA, NJSA 10:4-6et seq.) requires all meetings of the Borough of Glassboro Housing Authority to be held in public, NJSA 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session", i.e., without the public being permitted to attend and:

**WHEREAS**, the Borough of Glassboro Housing Authority has determined that \_\_\_\_\_ issues are permitted by NJSA 10:4-12 (b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on July 18th, 2023, 5:00 P.M. and;

**WHEREAS**, the nine (9) exceptions to public meetings set forth in NJSA 10:4-12(b) are listed below with the number of issues and any additional information shall be written:

- 1) **"Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion"** the legal citation to the provision at issue is \_\_\_\_\_ and the nature of the matter described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 2) **"Any matter in which the release of information would impair a right to receive funds from the federal government."** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 3) **"Any material the disclosure of which constitutes an unwarranted invasion of privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, healthy, custodial, child protections, rehabilitation, legal defenses, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly."** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 4) **"Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body."** The collective bargaining contract(s) discussed are between the Board and \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



5) **“Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.”**The nature of the matter, described as specifically as possible without undermining the need for confidentiality is\_\_\_\_\_

6) **“Any tactics and techniques utilized in protecting the safety and property of the public provide that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is\_\_\_\_\_

7) **“Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matter falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.”** The parties to and docket number of each item of litigation and/or the parties to each contract discussed are\_\_\_\_\_

and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is\_\_\_\_\_

8) **“ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining in of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.”** Subject to the balancing of the public’s interest and the employee’s privacy rights under South Jersey Publishing Co. vs New Jersey Expressway Authority, 124 NJ 478, the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are \_\_\_\_\_

9) **“ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is\_\_\_\_\_

**WHEREAS**, the length of the Executive Session is estimated to be \_\_\_\_\_ minutes after which the public meeting of the Borough of Glassboro Housing Authority shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Borough of Glassboro Housing Authority will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the Chairman, Vice Chairman, or their designee, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately be discussed.

**BE IT FURTHER RESOLVED** that the Secretary, on the next business day following this, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by NJSA 47:1A-1 et seq.

**I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION APPROVED BY THE BOARD OF COMMISSIONERS OF THE BOROUGH OF GLASSBORO HOUSING AUTHORITY AT IT'S PUBLIC MEETING HELD ON JULY 18, 2023.**

**ADOPTED** at a Regular Meeting of the Board of Commissioners of the Housing Authority of the Borough of Glassboro; held on the 18th day of July 2023 by a vote of \_\_\_\_\_ in favor, \_\_\_\_\_ opposed and \_\_\_\_\_ abstentions.

<u>Commissioners</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>	<u>Absent</u>
Jay Lapp						
Edward Hutchinson						
Shirley Anderson						
Andrew Halter						
Jacob Hines						
Thuraisingham Mohanakanthan						

**THE HOUSING AUTHORITY OF THE BOROUGH OF GLASSBORO**

\_\_\_\_\_  
**JAY LAPP, CHAIRMAN**

**ATTEST:**

\_\_\_\_\_  
**KIMBERLY GOBER, EXECUTIVE DIRECTOR**

**DATED:** July 18, 2023