

RESOLUTION #2023-58

RESOLUTION APPROVING REGULAR MONTHLY EXPENSES

WHEREAS, the Housing Authority of the Borough of Glassboro (GHA) has incurred various financial obligations, and it is the desire of the Board to have their obligations kept current; and

WHEREAS, prior to the Board meeting members of the Board of Commissioners read and reviewed the itemized list of incurred expenses attached hereto and does recommend payment;

NOW, THEREFORE, BE IT RESOLVED that the Finance Director be and is hereby authorized to pay the monthly bills presented to the Board of Commissioners for consideration on this date.

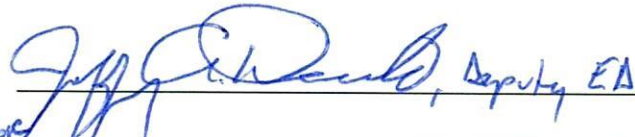
ADOPTED at a Regular Meeting of the Board of Commissioners of the Housing Authority of the Borough of Glassboro; held on the 17th day of October 2023 by a vote of 4 in favor, 0 opposed and 0 abstentions.

<u>Commissioners</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>	<u>Absent</u>
Jay Lapp			✓			
Edward Hutchinson			✓			
Shirley Anderson		✓	✓			
Andrew Halter	✓		✓			
Jacob Hines						✓
Thuraisingham Mohanakanthan						✓

THE HOUSING AUTHORITY OF THE BOROUGH OF GLASSBORO


JAY LAPP, CHAIRMAN

ATTEST:


KIMBERLY GOBER, EXECUTIVE DIRECTOR
DATED: OCTOBER 17, 2023

GLASSBORO HOUSING AUTHORITY

FINAL BILL LIST # 2023-10

INTERIM BILLS:

A.	Affordable Housing Corp of Glassboro	\$ 18,590.22
B.	Glassboro RAD Operating	9,572.69

TOTAL INTERIM BILLS: \$ 28,162.91

CURRENT BILLS:

C.	Affordable Housing Corp of Glassboro	\$ 10,247.18
D.	Glassboro RAD Operating	4,604.51

TOTAL CURRENT BILLS: \$ 14,851.69

TOTAL BILL LIST: \$ 43,014.60

****PLEASE NOTE: C#s with 4 digits = ACH and C#s with 6 digits = paper check****

Summary Check Listing Report

09/20/2023

To

10/15/2023

A

<u>Check #</u>	<u>Check Date</u>	<u>Recipient</u>	<u>Amount</u>
Credit Acct	AFFORDABLE HOUSING CORP OF GLASSBORO		
0000000153	10/04/2023	NJ REVENUE	\$.60
0000202579	09/25/2023	ANGELINI, VINIAR & FREEDMAN LLC	\$288.00
0000202580	09/25/2023	COMCAST CORPORATION	\$282.13
0000202581	09/25/2023	HD SUPPLY FACILITIES MAINTENANCE, LTD	\$37.22
0000202582	09/25/2023	ROCCO MIGNOGNA	\$1,481.36
0000202583	10/04/2023	AFFORDABLE HOUSING CORP OF GLASSBORO	\$7,913.31
0000202584	10/04/2023	AMAZON.COM SERVICES, INC	\$51.96
0000202585	10/04/2023	ATLANTIC CITY ELECTRIC	\$2,644.81
0000202586	10/04/2023	E & G EXTERMINATORS, INC.	\$250.00
0000202587	10/04/2023	MAX COMMUNICATIONS INC.	\$162.36
0000202588	10/04/2023	SOUTH JERSEY GAS CO	\$986.07
0000202589	10/04/2023	ATLANTIC CITY ELECTRIC	\$60.69
0000202590	10/11/2023	AMAZON.COM SERVICES, INC	\$44.97
0000202591	10/11/2023	ATLANTIC CITY ELECTRIC	\$356.81
0000202592	10/11/2023	BLOCK LINE SYSTEMS LLC	\$237.38
0000202593	10/11/2023	CANON SOLUTIONS AMERICA, INC.	\$93.90
0000202594	10/11/2023	COMCAST CORPORATION	\$201.21
0000202595	10/11/2023	HOFFMAN'S EXTERMINATING CO., INC.	\$325.00
0000202596	10/11/2023	LOWE'S HOME CENTERS, INC	\$178.53
0000202597	10/11/2023	VAZQUEZ, MADELINE	\$194.79
0000202598	10/11/2023	SOUTH JERSEY GAS CO	\$74.18
0000202599	10/11/2023	VERIZON WIRELESS SERVICES LLC	\$151.98
0000202600	10/11/2023	ATLANTIC CITY ELECTRIC	\$91.68
0000202601	10/11/2023	ATLANTIC CITY ELECTRIC	\$2,306.93



Summary Check Listing Report

09/20/2023 To 10/15/2023

<u>Check #</u>	<u>Check Date</u>	<u>Recipient</u>	<u>Amount</u>
0000202602	10/11/2023	ATLANTIC CITY ELECTRIC	\$174.35
Total for Credit Acct AFFORDABLE HOUSING CORP OF GLASSBORO			\$18,590.22



Summary Check Listing Report

09/20/2023

To

10/15/2023

B

<u>Check #</u>	<u>Check Date</u>	<u>Recipient</u>	<u>Amount</u>
Credit Acct	RAD OPERATING		
0000200470	10/04/2023	BOWMAN & COMPANY, LLP	\$9,500.00
0000200471	10/04/2023	COMMUNICATION WORKERS OF AMERICA	\$39.00
0000200472	10/04/2023	SUN LIFE ASSURANCE CO. OF CANADA, INC.	\$33.69
Total for Credit Acct	RAD OPERATING		\$9,572.69



Summary Check Listing Report

10/16/2023 To 10/16/2023

C

<u>Check #</u>	<u>Check Date</u>	<u>Recipient</u>	<u>Amount</u>
Credit Acct	AFFORDABLE HOUSING CORP OF GLASSBORO		
0000202603	10/16/2023	A.B. RICHARDS INC	\$208.00
0000202604	10/16/2023	ABBOTT'S HARDWARE INC.	\$50.00
0000202605	10/16/2023	AMAZON.COM SERVICES, INC	\$10.08
0000202606	10/16/2023	RILEY, ANTHONY J., LLC	\$195.00
0000202607	10/16/2023	ASSOCIATED FIRE PROTECTION INC.	\$1,545.00
0000202608	10/16/2023	BERAT CORPORATION	\$91.00
0000202609	10/16/2023	BOROUGH OF GLASSBORO-HIGHWAY	\$103.99
0000202610	10/16/2023	FIORI CONCRETE, INC.	\$2,000.00
0000202611	10/16/2023	HD SUPPLY FACILITIES MAINTENANCE, LTD	\$53.88
0000202612	10/16/2023	MARKSMEN LANDSCAPING LLC	\$4,157.78
0000202613	10/16/2023	VERIZON NEW JERSEY INC	\$104.52
0000202614	10/16/2023	W.W. GRAINGER, INC.	\$49.93
0000202615	10/16/2023	WOLFSCHMIDT PLUMBING, HEATING & COOLING	\$1,678.00
Total for Credit Acct	AFFORDABLE HOUSING CORP OF GLASSBORO		\$10,247.18



Summary Check Listing Report

10/16/2023 To 10/16/2023

D

<u>Check #</u>	<u>Check Date</u>	<u>Recipient</u>	<u>Amount</u>
Credit Acct	RAD OPERATING		
0000001229	10/16/2023	STATE OF NEW JERSEY	\$1,142.24
0000001230	10/16/2023	STATE OF NEW JERSEY	\$340.12
0000200473	10/16/2023	ADVANCE LOCAL HOLDINGS, CORP.	\$254.15
0000200474	10/16/2023	BROOKE GROUP LLC	\$1,173.00
0000200475	10/16/2023	NJNAHRO, INC	\$925.00
0000200476	10/16/2023	PUBLIC HOUSING AUTHORITIES DIRECTORS ASSOCIATION	\$770.00
Total for Credit Acct	RAD OPERATING		\$4,604.51



RESOLUTION #23-59
RESOLUTION APPROVING

**THE HOUSING AUTHORITY OF
THE BOROUGH OF GLASSBORO BUDGET FY2024**

JANUARY 1, 2024 TO DECEMBER 31, 2024

WHEREAS, the Annual Budget for Glassboro Housing Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024 has been presented before the governing body of the Housing Authority of the Borough of Glassboro at its open public meeting of October 17, 2023; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$4,292,745.00, Total Appropriations including any Accumulated Deficit, if any, of \$4,435,900.00, and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$233,705.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$310,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0.00; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Glassboro Housing Authority, at an open public meeting held on October 17, 2023 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Housing Authority of the Borough of Glassboro for the fiscal year beginning January 01, 2024 and ending December 31, 2024, is hereby approved; and

BE IT FURTHER RESOLVED that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED that the governing body of the Housing Authority of the Borough of Glassboro will consider the Annual Budget and Capital Budget/Program for Adoption on December 19, 2023.

ADOPTED at a Regular Meeting of the Board of Commissioners of the Housing Authority of the Borough of Glassboro; held on the 17th day of October 2023 by a vote of 4 in favor, 0 opposed and 0 abstentions.


<u>Commissioners</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>	<u>Absent</u>
Jay Lapp			✓			
Edward Hutchinson		✓	✓			
Shirley Anderson			✓			
Andrew Halter	✓		✓			
Jacob Hines						✓
Thuraisingham Mohanakanthan						✓

THE HOUSING AUTHORITY OF THE BOROUGH OF GLASSBORO



JAY LAPP, CHAIRMAN

ATTEST:



KIMBERLY GOBER, EXECUTIVE DIRECTOR
DATED: OCTOBER 17, 2023

RESOLUTION #2023-60

RESOLUTION DESIGNATING

OFFICIALS TO BE ENROLLED IN GOVCONNECT

PER N.J.A.C.5:30-16.2

THE HOUSING AUTHORITY OF THE BOROUGH OF GLASSBORO

WHEREAS, The Local Finance Board recently adopted amendments to N.J.A.C. 5:30-16.2 requiring the following officials to enroll in GovConnect by November 1, 2023: Municipal Business Administrators and Managers, County Administrators and Managers, Certified Public Works Managers (CPWMs), and individuals designated to serve as a local unit's purchasing agent (both QPA and non-QPA); and

WHEREAS, The covered officials will receive GovConnect and E-Government for Government (EGG) notifications via e-mail from the Division of Local Government Services (DLGS). These EGG Notices provide crucial information to local officials, including updates on new guidance, summaries of important notices, changes in certification requirements, notifications about newly enacted legislation, and important upcoming deadlines.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the Borough of Glassboro does hereby appoint Kimberly Gober, Executive Director, Jeffrey Daniels, Deputy Executive Director, Grace Seeney, Finance Director, and Sherry Little, Purchase Technician, as officials to enroll in GovConnect for the State of New Jersey, DCA.


ADOPTED at a Regular Meeting of the Board of Commissioners of the Housing Authority of the Borough of Glassboro; held on the 17th day of October 2023 by a vote of 4 in favor, 0 opposed and 0 abstentions.

<u>Commissioners</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>	<u>Absent</u>
Jay Lapp			✓			
Edward Hutchinson		✓	✓			
Shirley Anderson	✓		✓			
Andrew Halter			✓			
Jacob Hines						✓
Thuraisingham Mohanakanthan						✓

THE HOUSING AUTHORITY OF THE BOROUGH OF GLASSBORO


JAY LAPP, CHAIRMAN

ATTEST:


KIMBERLY GOBER, EXECUTIVE DIRECTOR
DATED: OCTOBER 17, 2023

RESOLUTION #2023-61

**RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR
FOR ASPHALT SEALCOATING AND CRACK REPAIRS SERVICE**

WHEREAS, the Housing Authority of the Borough of Glassboro (GHA) has need of asphalt sealcoating and crack repair services at Delsea Manor, Whitney Gardens and Summit Park; and

WHEREAS, GHA requested and received quotes for such services; and

WHEREAS, the lowest responsible quote for such services is with **VIKING SEAL COATING AND PAVING LLC** at a cost of **\$16,746.00** and is proper and responsive to the specifications.

WHEREAS, the Finance Director identified that R&R funds are available to cover the cost of asphalt sealcoating and crack repair services at Delsea Manor, Whitney Gardens and Summit Park, not to exceed **\$17,000.00**.


NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the Borough of Glassboro that the contract with **VIKING SEAL COATING AND PAVING LLC**. be and is hereby approved; and

IT IS FURTHER RESOLVED that the Executive Director be and is hereby authorized to execute a contract for asphalt sealcoating and crack repair services for a contract price of **\$16,746.00**, with a not to exceed limit of **\$18,000.00**.


ADOPTED at a Regular Meeting of the Board of Commissioners of the Housing Authority of the Borough of Glassboro; held on the 17th day of October 2023 by a vote of 4 in favor, 0 opposed and 0 abstentions.

<u>Commissioners</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>	<u>Absent</u>
Jay Lapp			✓			
Edward Hutchinson	✓		✓			
Shirley Anderson		✓	✓			
Andrew Halter			✓			
Jacob Hines						✓
Thuraisingham Mohanakanthan						✓

THE HOUSING AUTHORITY OF THE BOROUGH OF GLASSBORO


JAY LAPP, CHAIRMAN

ATTEST:


KIMBERLY GOBER, EXECUTIVE DIRECTOR
DATED: OCTOBER 17, 2023

HOUSING AUTHORITY OF GLOUCESTER COUNTY

100 POP MOYLAN BLVD
DEPTFORD, NJ 08096
Phone: 856-845-4959 Fax: 856-845-4959

THE FOLLOWING ITEMS HAVE BEEN REQUESTED FOR PURCHASE
PLEASE REVIEW AND APPROVE OR REJECT

Requisition Form

Order Number: REQ1819
Date Of Order: 08/09/2023

To: VIKING SEAL COATING AND PAVING LLC
PO BOX 332
CAPE MAY COURT HOUSE NJ 08210-
VIKING PAVEMENT SERVICES

Initials: _____

Ship to: Glassboro Housing Authority
181 Delsea Manor Drive
Glassboro NJ 08028

Item	Description	Quantity	Cost per Unit	Total Cost
	Asphalt and Repair Service GHA-DM WG SP	1	\$5,963.00	\$5,963.00
	Asphalt and Repair Service Whitney	1	\$3,359.00	\$3,359.00
	Asphalt and Repair Service Summit	1	\$7,424.00	\$7,424.00
Total Cost of This Requisition:				\$16,746.00
Shipping Cost:				\$0.00
Total Requisition Cost:				\$16,746.00

Rev. Nov. 2015
(Previous Editions are Obsolete)

(ATTACHMENT-8)
Please Print or Type

**HOUSING AUTHORITY
of GLOUCESTER COUNTY
FINANCE DEPARTMENT**

LOCATION OF NEED		(ATTACH WRITTEN QUOTES AND APPLICABLE CATALOG SHEETS)					
DELSEA MANOR		NOTE: A MINIMUM OF 3 QUOTES ARE REQUIRED FOR PURCHASES OVER \$2,000.					
REQUESTED PURCHASE (use multiple lines when necessary)	DESCRIBE ITEM(s) or SERVICE	QUOTE # 1 (Enter Vendor Info Below)	QUOTE # 2 (Enter Vendor Info Below)	QUOTE # 3 (Enter Vendor Info Below)	QUOTE # 4 (Enter Vendor Info Below)		
ASPHALT SEALCOATING & CRACK REPAIR		5,963.00	7,390.00	NR			
Shipping and Handling Charges (if any)							
COLUMN TOTAL		5,963.00	7,390.00	-	-		
TOTAL							
#	VENDOR	VENDOR CONTACT		TELEPHONE			
1	VIKING PAVEMENT SERVICE						
	ADDRESS	CITY		ST	ZIP		
	PO BOX 8511	CHERRY HILL		NJ	08002		
	DATE OF QUOTE	TYPE:	VERBAL	CATALOG	WRITTEN / EMAIL	VENDOR MODEL/CATALOG NO.	DATE AVAILABLE
	7.12.23				X		
#	VENDOR	VENDOR CONTACT		TELEPHONE			
2	ASPHALT TECH						
	ADDRESS	CITY		ST	ZIP		
	232 OLD DEERFIELD PIKE	BRIDGETON		NJ	08302		
	DATE OF QUOTE	TYPE:	VERBAL	CATALOG	WRITTEN / EMAIL	VENDOR MODEL/CATALOG NO.	DATE AVAILABLE
	7.12.23				X		
#	VENDOR	VENDOR CONTACT		TELEPHONE			
3	AMERICAN ASPHALT						
	ADDRESS	CITY		ST	ZIP		
	100 MAIN STREET	COLLINGSWOOD		NJ	08059		
	DATE OF QUOTE	TYPE:	VERBAL	CATALOG	WRITTEN / EMAIL	VENDOR MODEL/CATALOG NO.	DATE AVAILABLE
	7.10.23				X		
#	VENDOR	VENDOR CONTACT		TELEPHONE			
4							
	ADDRESS	CITY		ST	ZIP		
	DATE OF QUOTE	TYPE:	VERBAL	CATALOG	WRITTEN / EMAIL	VENDOR MODEL/CATALOG NO.	DATE AVAILABLE
SELECTED VENDOR		REMARKS:					
1	VIKING PAVEMENT SERVICE	CONTRACTOR HAS SUBMITTED THE LOWEST RESPONSIVE AND RESPONSIBLE ESTIMATE. CONTRACTOR HAS PERFORMED SATISFACTORILY ON PREVIOUS PROJECTS AND HAS COMPLETED ALL WORK ON SCHEDULE AND BUDGET.					
WAS A COST BENEFIT ANALYSIS DONE?		BY WHOM?					
NO <input type="checkbox"/> YES (Copy Attached) <input type="checkbox"/>							
CLASSIFICATION OF PURCHASE (IF LESS THAN 3 QUOTES ARE PROVIDED)							
<input type="checkbox"/> EMERGENCY PURCHASE		<input type="checkbox"/> OTHER:					
<input type="checkbox"/> NJ STATE GVT CONTRACT							
<input type="checkbox"/> VALUE REQUIRES ONLY ONE							
<input type="checkbox"/> SINGLE SOURCE ITEM							
QUOTES PROCURED BY		MGMT APPROVED (If any)		FINANCIAL OFFICER		APPROVING OFFICER SIGNATURE	
						DATE	



Housing Authority of Gloucester County
Affordable Housing Operations

100 Pop Moylan Boulevard, Deptford, New Jersey 08096
Phone: (856) 853-1190 Fax: (856) 251-6671 www.hagc.org

REQUEST FOR QUOTE

Re: Asphalt Sealcoating and Crack Repair Service

Various managed and/or owned sites of the Housing Authority of Gloucester County

Carino Park Apartments 100 Chestnut Street, Williamstown, NJ 08094

Deptford Park Apartments 120 Pop Moylan Blvd, Deptford, NJ 08096

Nancy J Elks Seniors Housing 100 Pop Moylan Blvd, Deptford, NJ 08096

Shepherds Farm Senior Housing 981 Grove Road, West Deptford, NJ 08086

**Colonial Park Apartments 401 Evergreen Ave, Woodbury, NJ 08096 (Crack Repair Only)*

Housing Authority of the Borough of Glassboro

Delsea Manor Apartments 181 Delsea Manor Drive, Glassboro, NJ 08028

Summit Park Apartments Grillo and Williams Streets, Glassboro, NJ 08028

Whitney Garden Apartments Williams and Grillo Streets, Glassboro, NJ 08028

Date: 6.1.2023

Introduction:

The Housing Authority of Gloucester County is requesting quotes for Asphalt Sealcoating and crack repair service at various owned and/or managed sites identified above. The sites are fully occupied with Senior and/or Disabled tenants and consideration shall be taken for tenant parking and transportation needs. The work will be scheduled and completed in sections to not interfere with the daily operation of the Authority, tenants and/or emergency services. Individual estimates are required to be submitted for each identified site totaling (8) eight.

Scope of Work:

Asphalt Sealcoating and Crack Repair

1. Clean out cracks using commercial walk behind wire wheel edger's and torch, as needed. Area of work to be clear of sand, grass, weeds and debris prior to initial applications.
2. Fix-up major cracks with hot rubberized crack fill (1/4" or wider) not alligator areas.
3. Provide additional crack filling as needed upon notification and approval of the Authority Designee. A change order will be provided for additional required service.
4. Degrease oil spots with primer/burn out using torch where necessary
5. Fix-up major cracks with hot rubberized crack fill (3/8" or wider).



Housing Authority of Gloucester County
Affordable Housing Operations

100 Pop Moylan Boulevard, Deptford, New Jersey 08096
Phone: (856) 853-1190 Fax: (856) 251-6671 www.hagc.org

6. Apply a constant 2 (two) coat commercial grade coal tar system down with a continuous high-pressure spray throughout parking lot.
7. Re-line parking lot as-is using federal spec and state approved traffic paint.

Permits:

Contractor is responsible for obtaining all permits and approvals as required. Permit fees are usually waived for the Housing Authority, should any fees be imposed, contractor will be reimbursed.

Document Requirements:

Contractor to provide the following documents prior to being awarded the contract:

- IRS Form W-9
- Certificate of Insurance for General Liability, Vehicle Liability and Workmen's Compensation
- NJ Business Registration
- NJ Public Works Certificate

Payroll:

Project requires **Davis-Bacon Wage Rates** to be paid to employees and Certified Payroll forms to be submitted at the following sites:

Carino Park Apartments 100 Chestnut Street, Williamstown, NJ 08094
Deptford Park Apartments 120 Pop Moylan Blvd, Deptford, NJ 08096
Delsea Manor Apartments 181 Delsea Manor Drive, Glassboro, NJ 08028
Summit Park Apartments Grillo and Williams Streets, Glassboro, NJ 08028
Whitney Garden Apartments Williams and Grillo Streets, Glassboro, NJ 08028

For questions please contact:

John Rasmus, Property & Modernization Manager via email: johnr@hagc.org



Viking Pavement Services
PO BOX 8511
CHERRY HILL, NJ 08002
(609) 357-0056
vikingsealcoating@yahoo.com
http://www.vikingsealcoating.com

ADDRESS

Delsea Manor Apartments 181 Delsea Manor Dr
Glassboro, NJ 08028

ESTIMATE #	DATE
2021-559	07/12/2023

DATE	ACTIVITY	QTY	AMOUNT
	Seal coating, Pavement Markings, Crack Filling: Seal Coating Scope WORK TO BE PERFORMED : Seal Coating, Crack Filling, Line Striping & Pavement Markings METHOD OF WORK: 1.Clean-off pavement of sand, dirt & debris with high power, 18 Hp blowers (200mph +) and steel wire street brooms / power brooms 2.Edge-out grass & weeds with walk behind wire wheel edger machine 3.Degrease oil spots with primer/burn out using torch where necessary 4.Clean out cracks using commercial walk behind wire wheel edger's and torch 5.Fix-up major cracks with hot rubberized crack fill (3/8" or wider) not alligator area's. 6. Apply a constant 2 (two) coat commercial grade coal tar system down with a continuous high pressure spray throughout parking lot. 7. Re-line parking lot as-is using federal spec and state approved traffic paint. * Prevailing Wage Rates *Not responsible for prior crack filling, crack fill may obtain settlement. *Seal coating may have difficulty to adhere to oils, prior material, or deteriorated asphalt surfaces.	1	5,963.00T
	SUBTOTAL		5,963.00
	TAX		0.00
	TOTAL		\$5,963.00

Accepted By

Accepted Date



232 Old Deerfield Pike
Bridgeton, NJ 08302
(856) 454-7770

Date: Wednesday, July 12, 2023

Submitted To:
Mr. John Rasmus
Housing Authority of Gloucester County
100 Pop Moylan Blvd
Deptford, NJ 08096
Contact Information:
Phone: (856) 845-4959
Mobile:
E-mail: johnr@hagc.org

Site Description:

Delsea Manor Apartments
181 Delsea Manor Dr
Glassboro, NJ 08028

Site Contact:
Site Phone:
Site Email:

Proposed Service(s) & Description(s)

Depth

Commercial Sealcoating
Clean Pavement And Apply 2 Coats Of Coal Tar Sealer Per Federal Spec. With 3 Lbs Sand Per Gallon.

Crack Sealing
Clean All Cracks 1/4" And Above. Apply Hot Rubberized Crack Sealant To Crack Over Banding Top Surface. Excludes Alligator Cracking Areas

Paint/Striping

PAYMENT TERMS 40% Down, Balance Net 30 NJ sales tax will be added to final invoice unless tax exempt form is provided.

Project Total: \$7,390.00

Client's Authorized Signature

Rev. Nov. 2015
(Previous Editions are Obsolete)

QUOTATION SHEET

(ATTACHMENT-B)
Please Print or Type

**HOUSING AUTHORITY
of GLOUCESTER COUNTY
FINANCE DEPARTMENT**

LOCATION OF NEED		(ATTACH WRITTEN QUOTES AND APPLICABLE CATALOG SHEETS)					
WHITNEY GARDENS		NOTE: A MINIMUM OF 3 QUOTES ARE REQUIRED FOR PURCHASES OVER \$2,000.					
REQUESTED PURCHASE <small>(use multiple lines when necessary)</small>		QUOTE # 1 <small>(Enter Vendor Info Below)</small>	QUOTE # 2 <small>(Enter Vendor Info Below)</small>	QUOTE # 3 <small>(Enter Vendor Info Below)</small>	QUOTE # 4 <small>(Enter Vendor Info Below)</small>		
ASPHALT SEALCOATING & CRACK REPAIR		3,359.00	4,650.00	NR			
Shipping and Handling Charges (If any)							
COLUMN TOTAL		3,359.00	4,650.00	-	-		
TOTAL							
#	VENDOR				VENDOR CONTACT		TELEPHONE
1	VIKING PAVEMENT SERVICE						
	ADDRESS				CITY	ST	ZIP
	PO BOX 8511				CHERRY HILL	NJ	08002
	DATE OF QUOTE	TYPE:	VERBAL	CATALOG	WRITTEN / EMAIL	VENDOR MODEL/CATALOG NO.	DATE AVAILABLE
	7.12.23				X		
#	VENDOR				VENDOR CONTACT		TELEPHONE
2	ASPHALT TECH						
	ADDRESS				CITY	ST	ZIP
	232 OLD DEERFIELD PIKE				BRIDGETON	NJ	08302
	DATE OF QUOTE	TYPE:	VERBAL	CATALOG	WRITTEN / EMAIL	VENDOR MODEL/CATALOG NO.	DATE AVAILABLE
	7.12.23				X		
#	VENDOR				VENDOR CONTACT		TELEPHONE
3	AMERICAN ASPHALT						
	ADDRESS				CITY	ST	ZIP
	100 MAIN STREET				COLLINGSWOOD	NJ	08059
	DATE OF QUOTE	TYPE:	VERBAL	CATALOG	WRITTEN / EMAIL	VENDOR MODEL/CATALOG NO.	DATE AVAILABLE
	7.10.23				X		
#	VENDOR				VENDOR CONTACT		TELEPHONE
4							
	ADDRESS				CITY	ST	ZIP
	DATE OF QUOTE	TYPE:	VERBAL	CATALOG	WRITTEN / EMAIL	VENDOR MODEL/CATALOG NO.	DATE AVAILABLE
SELECTED VENDOR					REMARKS:		
1	VIKING PAVEMENT SERVICE				CONTRACTOR HAS SUBMITTED THE LOWEST RESPONSIVE AND RESPONSIBLE ESTIMATE. CONTRACTOR HAS PERFORMED SATISFACTORILY ON PREVIOUS PROJECTS AND HAS COMPLETED ALL WORK ON SCHEDULE AND BUDGET.		
WAS A COST BENEFIT ANALYSIS DONE?					BY WHOM?		
NO <input type="checkbox"/> YES (Copy Attached) <input type="checkbox"/>							
CLASSIFICATION OF PURCHASE (IF LESS THAN 3 QUOTES ARE PROVIDED)							
<input type="checkbox"/> EMERGENCY PURCHASE <input type="checkbox"/> NJ STATE GOVT CONTRACT <input type="checkbox"/> VALUE REQUIRES ONLY ONE <input type="checkbox"/> SINGLE SOURCE ITEM					OTHER: _____		
QUOTES PROCURED BY		MGMT APPROVED (if diff)		FINANCIAL OFFICER		APPROVING OFFICER SIGNATURE	
						DATE	



Viking Pavement Services
PO BOX 8511
CHERRY HILL, NJ 08002
(609) 357-0056
vikingsealcoating@yahoo.com
http://www.vikingsealcoating.com

ADDRESS

Whitney Gardens Grillo & Williams Streets
Glassboro, NJ 08028

ESTIMATE #	DATE
2021-560	07/12/2023

DATE	ACTIVITY	QTY	AMOUNT
	Seal coating, Pavement Markings , Crack Filling:Seal Coating Scope WORK TO BE PERFORMED : Seal Coating, Crack Filling, Line Striping & Pavement Markings. METHOD OF WORK: 1.Clean-off pavement of sand, dirt & debris with high power, 18 Hp blowers (200mph +) and steel wire street brooms / power brooms 2.Edge-out grass & weeds with walk behind wire wheel edger machine 3.Degrease oil spots with primer/burn out using torch where necessary 4.Clean out cracks using commercial walk behind wire wheel edger's and torch 5.Fix-up major cracks with hot rubberized crack fill (3/8" or wider) not alligator area's. 6. Apply a constant 2 (two) coat commercial grade coal tar system down with a continuous high pressure spray throughout parking lot. 7. Re-line parking lot as-is using federal spec and state approved traffic paint. * Prevailing Wage Rates *Not responsible for prior crack filling, crack fill may obtain settlement. *Seal coating may have difficulty to adhere to oils, prior material, or deteriorated asphalt surfaces.	1	3,359.00T
	SUBTOTAL		3,359.00
	TAX		0.00
	TOTAL		\$3,359.00

Accepted By

Accepted Date



232 Old Deerfield Pike
Bridgeton, NJ 08302
(856) 454-7770

Date: Wednesday, July 12, 2023

Submitted To:
Mr. John Rasmus
Housing Authority of Gloucester County
100 Pop Moylan Blvd
Deptford, NJ 08096
Contact Information:
Phone: (856) 845-4959
Mobile:
E-mail: johnr@hagc.org

Site Description:

Whitney Gardens
Grillo & Williams Streets
Glassboro, NJ 08028

Site Contact:
Site Phone:
Site Email:

Proposed Service(s) & Description(s)

Depth

Commercial Sealcoating
Clean Pavement And Apply 2 Coats Of Coal Tar Sealer Per Federal Spec. With 3 Lbs Sand Per Gallon.

Crack Sealing
Clean All Cracks 1/4" And Above. Apply Hot Rubberized Crack Sealant To Crack Over Banding Top Surface. Excludes Alligator Cracking Areas

Paint/Striping

PAYMENT TERMS 40% Down, Balance Net 30 NJ sales tax will be added to final invoice unless tax exempt form is provided.

Project Total: **\$4,650.00**

Client's Authorized Signature

Rev. Nov. 2015
(Previous Editions are Obsolete)

QUOTATION SHEET

(ATTACHMENT-B)
Please Print or Type

**HOUSING AUTHORITY
of GLOUCESTER COUNTY
FINANCE DEPARTMENT**

LOCATION OF NEED SUMMIT PARK		(ATTACH WRITTEN QUOTES AND APPLICABLE CATALOG SHEETS) NOTE: A MINIMUM OF 3 QUOTES ARE REQUIRED FOR PURCHASES OVER \$2,000.			
REQUESTED PURCHASE <small>(use multiple lines when necessary)</small>	DESCRIBE ITEM(S) or SERVICE	QUOTE # 1 <small>(Enter Vendor Info Below)</small>	QUOTE # 2 <small>(Enter Vendor Info Below)</small>	QUOTE # 3 <small>(Enter Vendor Info Below)</small>	QUOTE # 4 <small>(Enter Vendor Info Below)</small>
ASPHALT SEALCOATING & CRACK REPAIR		7,424.00	8,824.02	NR	
Shipping and Handling Charges (if any)					
COLUMN TOTAL		7,424.00	8,824.02	-	-
TOTAL					

# 1	VENDOR VIKING PAVEMENT SERVICE				VENDOR CONTACT		TELEPHONE	
	ADDRESS PO BOX 8511				CITY CHERRY HILL		ST NJ	ZIP 08002
	DATE OF QUOTE 7.12.23	TYPE:	VERBAL	CATALOG	WRITTEN / EMAIL X		VENDOR MODEL/CATALOG NO.	
							DATE AVAILABLE	
# 2	VENDOR ASPHALT TECH				VENDOR CONTACT		TELEPHONE	
	ADDRESS 232 OLD DEERFIELD PIKE				CITY BRIDGETON		ST NJ	ZIP 08302
	DATE OF QUOTE 7.12.23	TYPE:	VERBAL	CATALOG	WRITTEN / EMAIL X		VENDOR MODEL/CATALOG NO.	
							DATE AVAILABLE	
# 3	VENDOR AMERICAN ASPHALT				VENDOR CONTACT		TELEPHONE	
	ADDRESS 100 MAIN STREET				CITY COLLINGSWOOD		ST NJ	ZIP 08059
	DATE OF QUOTE 7.10.23	TYPE:	VERBAL	CATALOG	WRITTEN / EMAIL X		VENDOR MODEL/CATALOG NO.	
							DATE AVAILABLE	
# 4	VENDOR				VENDOR CONTACT		TELEPHONE	
	ADDRESS				CITY		ST	ZIP
	DATE OF QUOTE	TYPE:	VERBAL	CATALOG	WRITTEN / EMAIL		VENDOR MODEL/CATALOG NO.	
							DATE AVAILABLE	

SELECTED VENDOR 1 VIKING PAVEMENT SERVICE			REMARKS: CONTRACTOR HAS SUBMITTED THE LOWEST RESPONSIVE AND RESPONSIBLE ESTIMATE. CONTRACTOR HAS PERFORMED SATISFACTORILY ON PREVIOUS PROJECTS AND HAS COMPLETED ALL WORK ON SCHEDULE AND BUDGET.	
WAS A COST BENEFIT ANALYSIS DONE? NO <input type="checkbox"/> YES (Copy Attached) <input type="checkbox"/>			BY WHOM?	
CLASSIFICATION OF PURCHASE (IF LESS THAN 3 QUOTES ARE PROVIDED) <input type="checkbox"/> EMERGENCY PURCHASE <input type="checkbox"/> NJ STATE GVT CONTRACT <input type="checkbox"/> VALUE REQUIRES ONLY ONE <input type="checkbox"/> SINGLE SOURCE ITEM			OTHER:	

QUOTES PROCURED BY	MGMT APPROVED (if diff)	FINANCIAL OFFICER	APPROVING OFFICER SIGNATURE	DATE
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Viking Pavement Services
PO BOX 8511
CHERRY HILL, NJ 08002
(609) 357-0056
vikingsealcoating@yahoo.com
http://www.vikingsealcoating.com

ADDRESS

Summit Park Apartments Grillo & Williams
Street Glassboro NJ 08028

ESTIMATE #	DATE
2021-562	07/13/2023

DATE	ACTIVITY	QTY	AMOUNT
	<p>Seal coating, Pavement Markings , Crack Filling:Seal Coating Scope</p> <p>WORK TO BE PERFORMED : Seal Coating, Crack Filling, Line Striping & Pavement Markings.</p> <p>METHOD OF WORK:</p> <ol style="list-style-type: none">1.Clean-off pavement of sand, dirt & debris with high power, 18 Hp blowers (200mph +) and steel wire street brooms / power brooms2.Edge-out grass & weeds with walk behind wire wheel edger machine3.Degrease oil spots with primer/burn out using torch where necessary4.Clean out cracks using commercial walk behind wire wheel edger's and torch5.Fix-up major cracks with hot rubberized crack fill (3/8" or wider) not alligator area's.6. Apply a constant 2 (two) coat commercial grade coal tar system down with a continuous high pressure spray throughout parking lot.7. Re-line parking lot as-is using federal spec and state approved traffic paint. <p>* Prevailing Wage Rates</p> <p>*Not responsible for prior crack filling, crack fill may obtain settlement.</p> <p>*Seal coating may have difficulty to adhere to oils, prior material, or deteriorated asphalt surfaces.</p>	1	6,136.00T
	<p>Asphalt Repair- Saw Cut</p> <p>WORK TO BE PERFORMED: Saw cut/ overlay Qty (2 +/-) asphalt areas.</p> <p>4x3, 7x3 entrance</p> <p>METHOD OF WORK:</p> <ol style="list-style-type: none">1. Saw cut/ overlay said area2. Place tact glue throughout area to be repaired3. Place new hot asphalt 1-5 mix as needed	1	1,288.00T

DATE	ACTIVITY	QTY	AMOUNT
	4. Compact using vibratory roller		
	• Not responsible for standing water.		
	• Additional repairs may be needed.		

SUBTOTAL 7,424.00

TAX 0.00

TOTAL **\$7,424.00**

Accepted By

Accepted Date



232 Old Deerfield Pike
Bridgeton, NJ 08302
(856) 454-7770

Date: Wednesday, July 12, 2023

Submitted To:
Mr. John Rasmus
Housing Authority of Gloucester County
100 Pop Moylan Blvd
Deptford, NJ 08096
Contact Information:
Phone: (856) 845-4959
Mobile:
E-mail: johnr@hagc.org

Site Description:

Summit Park
Grillo & Williams Streets
Glassboro, NJ 08028

Site Contact:
Site Phone:
Site Email:

Proposed Service(s) & Description(s)

Depth

Commercial Sealcoating
Clean Pavement And Apply 2 Coats Of Coal Tar Sealer Per Federal Spec. With 3 Lbs Sand Per Gallon.

Crack Sealing
Clean All Cracks 1/4" And Above. Apply Hot Rubberized Crack Sealant To Crack Over Banding Top Surface. Excludes Alligator Cracking Areas

Paint/Striping

PAYMENT TERMS 40% Down, Balance Net 30 NJ sales tax will be added to final invoice unless tax exempt form is provided.

Project Total: **\$8,824.02**

Client's Authorized Signature

RESOLUTION #2023-62

**RESOLUTION AUTHORIZING EXECUTION OF CONTRACT FOR
CONCRETE WALKWAY REPAIRS SERVICE**

WHEREAS, the Housing Authority of the Borough of Glassboro (GHA) has need of concrete walkway repair service to mitigate tripping hazards at Summit Park; and

WHEREAS, GHA requested and received quotes for such services; and

WHEREAS, the lowest responsible quote for such services is with **FIORI CONCRETE, INC.** at a cost of **\$3,390.00** and is proper and responsive to the specifications.

WHEREAS, the Finance Director identified that R&R funds are available to cover the cost of concrete walkway repair service to mitigate tripping hazards at Summit Park, not to exceed **\$4,000.00**.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the Borough of Glassboro that the contract with **FIORI CONCRETE, INC.** be and is hereby approved; and

IT IS FURTHER RESOLVED that the Executive Director be and is hereby authorized to execute a contract for concrete walkway repair service for a contract price of **\$3,390.00**, with a not to exceed limit of **\$4,000.00**.

ADOPTED at a Regular Meeting of the Board of Commissioners of the Housing Authority of the Borough of Glassboro; held on the 17th day of October 2023 by a vote of 5 in favor, 0 opposed and 0 abstentions.


<u>Commissioners</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>	<u>Absent</u>
Jay Lapp			✓			
Edward Hutchinson	✓		✓			
Shirley Anderson		✓	✓			
Andrew Halter			✓			
Jacob Hines			✓			
Thuraisingham Mohanakanthan						✓

THE HOUSING AUTHORITY OF THE BOROUGH OF GLASSBORO



JAY LAPP, CHAIRMAN

ATTEST:



FOR **KIMBERLY GOBER, EXECUTIVE DIRECTOR**
DATED: OCTOBER 17, 2023

HOUSING AUTHORITY OF GLOUCESTER COUNTY

100 POP MOYLAN BLVD

DEPTFORD, NJ 08096

Phone: 856-845-4959

Fax: 856-845-4959

THE FOLLOWING ITEMS HAVE BEEN REQUESTED FOR PURCHASE

PLEASE REVIEW AND APPROVE OR REJECT

Requisition Form

Order Number: REQ2066

Date Of Order: 10/12/2023

To: FIORI CONCRETE, INC.
12 VALLEY FORGE DRIVE
SWEDESBORO NJ 08085-
MICHAEL FIORDALISO/AMY

Initials: _____

Ship to: Glassboro Housing Authority
181 Delsea Manor Drive
Glassboro NJ 08028

Item	Description	Quantity	Cost per Unit	Total Cost
	GHA GRILLO TRIPPING HAZARD REPAIR	1	\$3,390.00	\$3,390.00

Total Cost of This Requisition: **\$3,390.00**

Shipping Cost: **\$0.00**

Total Requisition Cost: **\$3,390.00**

QUOTATION SHEET

(ATTACHMENT-B)
Please Print or Type

**HOUSING AUTHORITY
of GLOUCESTER COUNTY
FINANCE DEPARTMENT**

LOCATION OF NEED GHA SUMMIT PARK		(ATTACH WRITTEN QUOTES AND APPLICABLE CATALOG SHEETS) NOTE: A MINIMUM OF 3 QUOTES ARE REQUIRED FOR PURCHASES OVER \$2,000.			
REQUESTED PURCHASE <small>DESCRIBE ITEM(s) or SERVICE (use multiple lines when necessary)</small>		QUOTE # 1 <small>(Enter Vendor Info Below)</small>	QUOTE # 2 <small>(Enter Vendor Info Below)</small>	QUOTE # 3 <small>(Enter Vendor Info Below)</small>	QUOTE # 4 <small>(Enter Vendor Info Below)</small>
CONCRETE WALKWAY TRIPPING HAZARD REPLACEMENT AT BUILDING 1 128S/F		3,390.00	NR	NR	NR
Shipping and Handling Charges (if any)					
COLUMN TOTAL		3,390.00	-	-	-
TOTAL					

# 1	VENDOR FIORI CONCRETE					VENDOR CONTACT		TELEPHONE 8566945400	
	ADDRESS 5878 Grant Ave					CITY Franklinville		ST NJ	ZIP 08322
	DATE OF QUOTE 10.6.23		TYPE:	VERBAL	CATALOG	WRITTEN / EMAIL X		VENDOR MODEL/CATALOG NO.	
							DATE AVAILABLE		
# 2	VENDOR TRISTATE MASONRY					VENDOR CONTACT		TELEPHONE 8562291669	
	ADDRESS 12 Farmingdale Dr					CITY Sewell		ST NJ	ZIP 08080
	DATE OF QUOTE		TYPE:	VERBAL	CATALOG	WRITTEN / EMAIL		VENDOR MODEL/CATALOG NO. UNABLE TO QUOTE	
							DATE AVAILABLE		
# 3	VENDOR TG BASILE					VENDOR CONTACT		TELEPHONE 9082411035	
	ADDRESS 136 F Westfield Ave					CITY Roselle Park		ST NJ	ZIP 07204
	DATE OF QUOTE		TYPE:	VERBAL	CATALOG	WRITTEN / EMAIL		VENDOR MODEL/CATALOG NO. NON RESPONSIVE	
							DATE AVAILABLE		
# 4	VENDOR J&J Cement Contractors					VENDOR CONTACT jicementllc.com		TELEPHONE 2672250236	
	ADDRESS 3235 S Sydenham St					CITY Philadelphia		ST PA	ZIP 19145
	DATE OF QUOTE		TYPE:	VERBAL	CATALOG	WRITTEN / EMAIL		VENDOR MODEL/CATALOG NO.	
							DATE AVAILABLE		

SELECTED VENDOR					REMARKS:				
1	FIORI CONCRETE				Vendor 1 submitted lowest responsive and responsible quote and is recommended to be award this project. All other contracts were deemed non-responsive as they did not respond to any requests and/or did not have the available staff.				
	WAS A COST BENEFIT ANALYSIS DONE? <input type="checkbox"/> NO <input type="checkbox"/> YES (Copy Attached) BY WHOM? <input type="text"/>								
	CLASSIFICATION OF PURCHASE (IF LESS THAN 3 QUOTES ARE PROVIDED) <input type="checkbox"/> EMERGENCY PURCHASE OTHER: _____ <input type="checkbox"/> NJ STATE GVT CONTRACT <input type="checkbox"/> VALUE REQUIRES ONLY ONE <input type="checkbox"/> SINGLE SOURCE ITEM								
	QUOTES PROCURED BY _____ MGMT APPROVED (if diff) _____ FINANCIAL OFFICER _____								
					APPROVING OFFICER SIGNATURE _____ DATE _____				

Free Estimates



Proposal

FIORI CONCRETE INC.

SATISFACTION GUARANTEED

TOP OF THE LINE QUALITY

BOTTOM LINE PRICES

Serving All South Jersey

Washington Twp
856-227-6277

Franklin Twp
856-694-5400

Fully Insured

- Driveways
- Sidewalks
- Steps
- Curbs
- Patios
- Pool Decks
- Athletic courts
- Foundations
- Concrete
- Asphalt Removal
- Snow Removal

Contractors License #13VHO1196300 Mike Fiordaliso owner (cell) 609-617-3139

Proposal submitted to: John Rasmus Date of Plans: 10/6/23 FR
Name: Gloucester Housing Authority Job Description: Sidewalk
Address: Williams & Grillo Street (Correct/Tripping problem)
106 GRILLO Street 08028
Phone: 856-237-5070 Job Location: Clatsburg

- * 4500 PSI will be used to give concrete more strength, and better appearance to top surface. Concrete will also have a longer life, before rocks are exposed to top surface.
- * Ground will be tamped solid to prevent settling and cracking
- * Footing around perimeter to prevent washout dirt and settling
- * Broom Finish
- * Expansion Joint if needed
- * Fiber Mesh will strengthen concrete

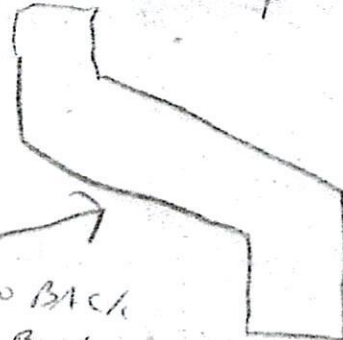
We hereby submit specifications & estimates for:

* Elevation will be raised up
in middle to prevent water
puddles on SLAB

* Must have solid Footing
Wall on outside, down to
existing grade, to prevent washout of SLAB

Walkway (repair)

32 x 4 - 128 sq ft



\$ 3390

I propose hereby material and labor - complete in accordance with above specifications for the sum of \$

Payment made as follows:

Right Delsea left Gore
right S Academy
right Grillo

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviations from above specifications involving extra cost will be executed only upon written orders & will become an extra charge over & above the estimate. There is No Guarantee on cracking, settling or flaking everything possible will be done to avoid these problems. WARNING - Do not use salt or calcium on surface of concrete, this will cause flaking problems.

ACCEPTANCE OF PROPOSAL - The above prices, specifications & conditions are satisfactory & hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

RESOLUTION #2023-63

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, While the Sen. Byron M. Baer Open Public Meetings Act (OPRA, NJSA 10:4-6et seq.) requires all meetings of the Borough of Glassboro Housing Authority to be held in public, NJSA 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in “Executive Session”, i.e., without the public being permitted to attend and:

WHEREAS, the Borough of Glassboro Housing Authority has determined that 1 issues are permitted by NJSA 10:4-12 (b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on October 17th, 2023, 5:00 P.M. and;

WHEREAS, the nine (9) exceptions to public meetings set forth in NJSA 10:4-12(b) are listed below with the number of issues and any additional information shall be written:

- 1) **“Any matter which, by express provision of Federal law, State statute of rule of court shall be rendered confidential or excluded from public discussion”** the legal citation to the provision at issue is_____ and the nature of the matter described as specifically as possible without undermining the need for confidentiality is_____

- 2) **“Any matter in which the release of information would impair a right to receive funds from the federal government.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is_____

- 3) **“Any material the disclosure of which constitutes an unwarranted invasion of privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, healthy, custodial, child protections, rehabilitation, legal defenses, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual’s personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is_____

- 4) **“Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body.”** The collective bargaining contract(s) discussed are between the Board and_____

- 5) "Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____
- 6) "Any tactics and techniques utilized in protecting the safety and property of the public provide that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____
- 7) "Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matter falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket number of each item of litigation and/or the parties to each contract discussed are _____
Housing Authority of the Borough of Glassboro and
Glassboro Zoning Board of Adjustment
and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is update on potential appeal of zoning
decision
- 8) "Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining in of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. vs New Jersey Expressway Authority, 124 NJ 478, the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are _____
- 9) "Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____

WHEREAS, the length of the Executive Session is estimated to be _____ minutes after which the public meeting of the Borough of Glassboro Housing Authority shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Borough of Glassboro Housing Authority will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the Chairman, Vice Chairman, or their designee, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately be discussed.

BE IT FURTHER RESOLVED that the Secretary, on the next business day following this, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by NJSA 47:1A-1 et seq.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION APPROVED BY THE BOARD OF COMMISSIONERS OF THE BOROUGH OF GLASSBORO HOUSING AUTHORITY AT IT'S PUBLIC MEETING HELD ON OCTOBER 17, 2023.

ADOPTED at a Regular Meeting of the Board of Commissioners of the Housing Authority of the Borough of Glassboro; held on the 17th day of October 2023 by a vote of 5 in favor, 0 opposed and 0 abstentions.

<u>Commissioners</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>	<u>Absent</u>
Jay Lapp			✓			
Edward Hutchinson		✓	✓			
Shirley Anderson			✓			
Andrew Halter	✓		✓			
Jacob Hines			✓			
Thuraisingham Mohanakanthan						✓

THE HOUSING AUTHORITY OF THE BOROUGH OF GLASSBORO



JAY LAPP, CHAIRMAN

ATTEST:



KIMBERLY GOBER, EXECUTIVE DIRECTOR

DATED: OCTOBER 17, 2023