

**RESOLUTION #2024-26**

**RESOLUTION APPROVING REGULAR MONTHLY EXPENSES**

**WHEREAS**, the Housing Authority of the Borough of Glassboro incurred various financial obligations since the last meeting; and it is the desire of the Commissioners of said Authority to have their obligations kept current and;

**WHEREAS**, prior to the Board meeting members of the Board of Commissioners read and reviewed the itemized list of incurred expenses attached hereto and does recommend payment;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the Borough of Glassboro, that the Finance Director be and is hereby authorized to pay the monthly bills presented to the Board of Commissioners for consideration on this date.

**ADOPTED** at a Regular Meeting of the Board of Commissioners of the Housing Authority of the Borough of Glassboro; held on the 16th day of April 2024 by a vote of 6 in favor, 0 opposed and 0 abstentions.

<u>Commissioners</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>	<u>Absent</u>
Jay Lapp	✓		✓			
Edward Hutchinson			✓			
Shirley Anderson			✓			
Andrew Halter			✓			
Jacob Hines		✓	✓			
Thuraisingham Mohanakanthan			✓			

**THE HOUSING AUTHORITY OF THE BOROUGH OF GLASSBORO**

  
\_\_\_\_\_  
JAY LAPP, CHAIRMAN

**ATTEST:**  
  
\_\_\_\_\_  
KIMBERLY GOBER, EXECUTIVE DIRECTOR

**DATED:** APRIL 16, 2024

# GLASSBORO HOUSING AUTHORITY

## FINAL BILL LIST # 2024-04

### INTERIM BILLS:

<b>A.</b>	Affordable Housing Corp of Glassboro	\$ 23,390.60
<b>B.</b>	Glassboro RAD Operating	77,438.77

**TOTAL INTERIM BILLS: \$ 100,829.37**

### CURRENT BILLS:

<b>C.</b>	Affordable Housing Corp of Glassboro	\$ 15,014.53
<b>D.</b>	Glassboro RAD Operating	870.50

**TOTAL CURRENT BILLS: \$ 15,885.03**

**TOTAL BILL LIST: \$ 116,714.40**

**\*\*PLEASE NOTE: C#s with 4 digits = ACH and C#s with 6 digits = paper check\*\***



# Summary Check Listing Report

03/20/2024                      To                      04/15/2024

# A

<u>Check #</u>	<u>Check Date</u>	<u>Recipient</u>	<u>Amount</u>
Credit Acct	<b>AFFORDABLE HOUSING CORP OF GLASSBORO</b>		
0000000170	04/03/2024	ADT SECURITY CORPORATION FKA ADT CORP	\$56.50
0000000171	04/03/2024	ADT SECURITY CORPORATION FKA ADT CORP	\$56.50
0000000172	04/03/2024	ADT SECURITY CORPORATION FKA ADT CORP	\$56.50
0000000173	04/03/2024	ADT SECURITY CORPORATION FKA ADT CORP	\$56.50
0000202822	03/26/2024	AMAZON.COM SERVICES, INC	\$28.98
0000202823	03/26/2024	ATLANTIC CITY ELECTRIC	\$1,829.81
0000202824	03/26/2024	S.BELLIA & SONS, INC.	\$41.50
0000202825	03/26/2024	COMCAST CORPORATION	\$302.80
0000202826	03/26/2024	TENANT	\$295.09
0000202827	03/26/2024	MAX COMMUNICATIONS INC.	\$163.75
0000202828	03/26/2024	McCLENNEN, BRIAN	\$744.00
0000202829	03/26/2024	SOUTH JERSEY GAS CO	\$4,361.56
0000202830	03/26/2024	ATLANTIC CITY ELECTRIC	\$1,360.99
0000202831	03/26/2024	ATLANTIC CITY ELECTRIC	\$178.25
0000202832	04/03/2024	AFFORDABLE HOUSING CORP OF GLASSBORO	\$8,071.58
0000202833	04/03/2024	LCIJ, INC.	\$1,092.00
0000202834	04/03/2024	LOWE'S HOME CENTERS, INC	\$761.76
0000202835	04/03/2024	MAX COMMUNICATIONS INC.	\$163.75
0000202836	04/03/2024	STAPLES, INC.	\$36.66
0000202837	04/09/2024	ATLANTIC CITY ELECTRIC	\$141.57
0000202838	04/09/2024	BRIDGESTONE/FIRESTONE, INC.	\$27.01
0000202839	04/09/2024	CANON SOLUTIONS AMERICA, INC.	\$90.34
0000202840	04/09/2024	COMCAST CORPORATION	\$254.41
0000202841	04/09/2024	SOUTH JERSEY GAS CO	\$3,004.92



# Summary Check Listing Report

03/20/2024 To 04/15/2024

<u>Check #</u>	<u>Check Date</u>	<u>Recipient</u>	<u>Amount</u>
0000202842	04/09/2024	VERIZON WIRELESS SERVICES LLC	\$176.08
0000202843	04/09/2024	ATLANTIC CITY ELECTRIC	\$37.79
Total for Credit Acct	AFFORDABLE HOUSING CORP OF GLASSBORO		<u>\$23,390.60</u>





Summary Check Listing Report

03/20/2024 To 04/15/2024

B

<u>Check #</u>	<u>Check Date</u>	<u>Recipient</u>	<u>Amount</u>
Credit Acct	<b>RAD OPERATING</b>		
0000001239	03/26/2024	STATE OF NEW JERSEY	\$1,230.19
0000001240	03/26/2024	STATE OF NEW JERSEY	\$270.82
0000001241	03/26/2024	STATE OF NEW JERSEY	\$20,042.00
0000001242	04/03/2024	STATE OF NEW JERSEY	\$355.18
0000200514	03/26/2024	HOUSING AUTHORITY OF GLOUCESTER COUNTY	\$54,355.33
0000200515	04/03/2024	COMMUNICATION WORKERS OF AMERICA	\$39.00
0000200517	04/09/2024	BROOKE GROUP LLC	\$326.25
0000200518	04/09/2024	NJNAHRO, INC	\$820.00
Total for Credit Acct	<b>RAD OPERATING</b>		<b>\$77,438.77</b>



## Summary Check Listing Report

04/16/2024                      To                      04/16/2024

C

<u>Check #</u>	<u>Check Date</u>	<u>Recipient</u>	<u>Amount</u>
Credit Acct	<b>AFFORDABLE HOUSING CORP OF GLASSBORO</b>		
0000202844	04/16/2024	A.B. RICHARDS INC	\$208.00
0000202845	04/16/2024	AMAZON.COM SERVICES, INC	\$534.62
0000202846	04/16/2024	ATLANTIC CITY ELECTRIC	\$69.58
0000202847	04/16/2024	BDO USA LLP	\$322.50
0000202848	04/16/2024	BOROUGH OF GLASSBORO-HIGHWAY	\$106.48
0000202849	04/16/2024	HD SUPPLY FACILITIES MAINTENANCE, LTD	\$7,159.97
0000202850	04/16/2024	HOFFMAN'S EXTERMINATING CO., INC.	\$1,422.00
0000202851	04/16/2024	PDQ SUPPLY, INC.	\$232.26
0000202852	04/16/2024	SHERWIN WILLIAMS COMPANY	\$17.11
0000202853	04/16/2024	VERIZON NEW JERSEY INC	\$88.19
0000202854	04/16/2024	WOLFSCHMIDT PLUMBING, HEATING & COOLING	\$4,743.25
0000202855	04/16/2024	ZALLIE'S SHOPRITE OF GLASSBORO	\$110.57
<b>Total for Credit Acct</b>	<b>AFFORDABLE HOUSING CORP OF GLASSBORO</b>		<b>\$15,014.53</b>



Summary Check Listing Report

04/16/2024 To 04/16/2024

D

<u>Check #</u>	<u>Check Date</u>	<u>Recipient</u>	<u>Amount</u>
Credit Acct	<b>RAD OPERATING</b>		
0000200519	04/16/2024	BROWN & CONNERY LLP	\$195.00
0000200520	04/16/2024	HINES, JACOB	\$675.50
Total for Credit Acct	<b>RAD OPERATING</b>		<b>\$870.50</b>





TABLED

RESOLUTION #2024-27

**RESOLUTION AUTHORIZING EXECUTIVE SESSION**

**WHEREAS**, While the Sen. Byron M. Baer Open Public Meetings Act (OPRA, NJSA 10:4-6 et seq.) requires all meetings of the Borough of Glassboro Housing Authority to be held in public, NJSA 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session", i.e., without the public being permitted to attend and:

**WHEREAS**, the Borough of Glassboro Housing Authority has determined that \_\_\_\_\_ issues are permitted by NJSA 10:4-12 (b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on April 16th, 2024, 5:00 P.M. and;

**WHEREAS**, the nine (9) exceptions to public meetings set forth in NJSA 10:4-12(b) are listed below with the number of issues and any additional information shall be written:

- 1) **"Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion"** the legal citation to the provision at issue is \_\_\_\_\_ and the nature of the matter described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 2) **"Any matter in which the release of information would impair a right to receive funds from the federal government."** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 3) **"Any material the disclosure of which constitutes an unwarranted invasion of privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protections, rehabilitation, legal defenses, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly."** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 4) **"Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body."** The collective bargaining contract(s) discussed are between the Board and \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



- 5) **“Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 6) **“Any tactics and techniques utilized in protecting the safety and property of the public provide that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 7) **“Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matter falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.”** The parties to and docket number of each item of litigation and/or the parties to each contract discussed are \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 8) **“ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining in of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.”** Subject to the balancing of the public’s interest and the employee’s privacy rights under South Jersey Publishing Co. vs New Jersey Expressway Authority, 124 NJ 478, the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 9) **“ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**WHEREAS**, the length of the Executive Session is estimated to be \_\_\_\_\_ minutes after which the public meeting of the Borough of Glassboro Housing Authority shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Borough of Glassboro Housing Authority will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the Chairman, Vice Chairman, or their designee, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately be discussed.

**BE IT FURTHER RESOLVED** that the Secretary, on the next business day following this, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by NJSA 47:1A-1 et seq.

**I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION APPROVED BY THE BOARD OF COMMISSIONERS OF THE BOROUGH OF GLASSBORO HOUSING AUTHORITY AT IT'S PUBLIC MEETING HELD ON APRIL 16, 2024.**

**ADOPTED** at a Regular Meeting of the Board of Commissioners of the Housing Authority of the Borough of Glassboro; held on the 16th day of April 2024 by a vote of \_\_\_\_\_ in favor, \_\_\_\_\_ opposed and \_\_\_\_\_ abstentions.

<u>Commissioners</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>	<u>Absent</u>
Jay Lapp						
Edward Hutchinson						
Shirley Anderson						
Andrew Halter						
Jacob Hines						
Thuraisingham Mohanakanthan						

**THE HOUSING AUTHORITY OF THE BOROUGH OF GLASSBORO**

\_\_\_\_\_  
**JAY LAPP, CHAIRMAN**

**ATTEST:**

\_\_\_\_\_  
**KIMBERLY GOBER, EXECUTIVE DIRECTOR**  
**DATED: APRIL 16, 2024**