

**RESOLUTION #2024-66**  
**RESOLUTION APPROVING REGULAR MONTHLY EXPENSES**

**WHEREAS**, the Housing Authority of the Borough of Glassboro (GHA) incurred various financial obligations since the last meeting; and it is the desire of the Commissioners of said Authority to have their obligations kept current and;

**WHEREAS**, prior to the Board meeting members of the Board of Commissioners read and reviewed the itemized list of incurred expenses attached hereto and does recommend payment;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the Borough of Glassboro, that the Finance Director be and is hereby authorized to pay the monthly bills presented to the Board of Commissioners for consideration on this date.

**ADOPTED** at a Regular Meeting of the Board of Commissioners of the Housing Authority of the Borough of Glassboro; held on the 17th day of December 2024 by a vote of 4 in favor, 0 opposed and 0 abstentions.

<u>Commissioners</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>	<u>Absent</u>
Jay Lapp			✓			
Shirley Anderson	✓					
Andrew Halter			✓			
Jacob Hines		✓				
Thuraisingham Mohanakanthan						✓

**THE HOUSING AUTHORITY OF THE BOROUGH OF GLASSBORO**

  
\_\_\_\_\_  
**JAY LAPP, CHAIRMAN**

**ATTEST:**  
  
\_\_\_\_\_  
**KIMBERLY GOBER, EXECUTIVE DIRECTOR**

**DATED: DECEMBER 17, 2024**

# GLASSBORO HOUSING AUTHORITY

## FINAL BILL LIST # 2024-12

### INTERIM BILLS:

<b>A.</b>	Affordable Housing Corp of Glassboro	\$ 20,103.56
<b>B.</b>	Glassboro RAD Operating	128,261.36

**TOTAL INTERIM BILLS:** \$ 148,364.92

### CURRENT BILLS:

<b>C.</b>	Affordable Housing Corp of Glassboro	\$ 26,114.98
<b>D.</b>	Glassboro RAD Operating	47.38

**TOTAL CURRENT BILLS:** \$ 26,162.36

**TOTAL BILL LIST:** \$ 174,527.28

**\*\*PLEASE NOTE: C#s with 4 digits = ACH and C#s with 6 digits = paper check\*\***



## Summary Check Listing Report

11/20/2024

To

12/16/2024

A.

<u>Check #</u>	<u>Check Date</u>	<u>Recipient</u>	<u>Amount</u>
Credit Acct	<b>AFFORDABLE HOUSING CORP OF GLASSBORO</b>		
0000203098	11/26/2024	ADVANCE LOCAL HOLDINGS, CORP.	\$110.82
0000203099	11/26/2024	ATLANTIC CITY ELECTRIC	\$181.47
0000203100	11/26/2024	NICHOLSON--PETTY CASH, BARBARA	\$230.49
0000203101	11/26/2024	TENANT	\$131.99
0000203102	11/26/2024	SOUTH JERSEY GAS CO	\$2,732.08
0000203103	11/26/2024	ATLANTIC CITY ELECTRIC	\$223.20
0000203104	11/26/2024	ATLANTIC CITY ELECTRIC	\$69.60
0000203105	11/26/2024	ATLANTIC CITY ELECTRIC	\$115.60
0000203106	11/26/2024	ATLANTIC CITY ELECTRIC	\$1,533.01
0000203107	11/26/2024	ATLANTIC CITY ELECTRIC	\$2,111.86
0000203108	12/03/2024	AFFORDABLE HOUSING CORP OF GLASSBORO	\$8,233.00
0000203109	12/03/2024	BRIDGESTONE/FIRESTONE, INC.	\$115.18
0000203110	12/03/2024	COMCAST CORPORATION	\$254.41
0000203111	12/03/2024	MAX COMMUNICATIONS INC.	\$164.06
0000203112	12/03/2024	SOUTH JERSEY GAS CO	\$1,462.92
0000203113	12/12/2024	ANGELINI, VINIAR & FREEDMAN LLC	\$586.50
0000203114	12/12/2024	CANON SOLUTIONS AMERICA, INC.	\$89.24
0000203115	12/12/2024	HOFFMAN'S EXTERMINATING CO., INC.	\$711.00
0000203116	12/12/2024	LOWE'S HOME CENTERS, INC	\$615.87
0000203117	12/12/2024	QUADIENT, INC.	\$170.05
0000203118	12/12/2024	BLOCK LINE SYSTEMS LLC	\$92.67
0000203119	12/12/2024	VERIZON NEW JERSEY INC	\$98.19
0000203120	12/12/2024	W.B. MASON CO., INC.	\$70.35
Total for Credit Acct	<b>AFFORDABLE HOUSING CORP OF GLASSBORO</b>		<b>\$20,103.56</b>



## Summary Check Listing Report

11/20/2024

To

12/16/2024

B.

<u>Check #</u>	<u>Check Date</u>	<u>Recipient</u>	<u>Amount</u>
Credit Acct	<b>RAD OPERATING</b>		
0000001258	12/12/2024	STATE OF NEW JERSEY	\$413.85
0000001259	12/12/2024	STATE OF NEW JERSEY	\$1,229.11
0000200555	11/26/2024	BROWN & CONNERY LLP	\$702.00
0000200556	12/03/2024	ASLLANAJ, ALMA	\$490.00
0000200557	12/03/2024	COMMUNICATION WORKERS OF AMERICA	\$59.67
0000200558	12/03/2024	HOUSING AUTHORITY OF GLOUCESTER COUNTY	\$70,127.07
0000200559	12/12/2024	HOUSING AUTHORITY OF GLOUCESTER COUNTY	\$55,239.66
Total for Credit Acct	<b>RAD OPERATING</b>		<b>\$128,261.36</b>





# Summary Check Listing Report

12/17/2024

To

12/17/2024

C.

<u>Check #</u>	<u>Check Date</u>	<u>Recipient</u>	<u>Amount</u>
Credit Acct	<b>AFFORDABLE HOUSING CORP OF GLASSBORO</b>		
0000203121	12/17/2024	BOROUGH OF GLASSBORO--WATER	\$19,074.45
0000203122	12/17/2024	BOROUGH OF GLASSBORO-HIGHWAY	\$84.04
0000203123	12/17/2024	HD SUPPLY FACILITIES MAINTENANCE, LTD	\$6,418.59
0000203124	12/17/2024	VERIZON WIRELESS SERVICES LLC	\$304.50
0000203125	12/17/2024	ZALLIE'S SHOPRITE OF GLASSBORO	\$233.40
Total for Credit Acct <b>AFFORDABLE HOUSING CORP OF GLASSBORO</b>			<b>\$26,114.98</b>



# Summary Check Listing Report

12/17/2024

To

12/17/2024

D.

<u>Check #</u>	<u>Check Date</u>	<u>Recipient</u>	<u>Amount</u>
Credit Acct	<b>RAD OPERATING</b>		
0000200560	12/17/2024	SUN LIFE ASSURANCE CO. OF CANADA, INC.	\$47.38
Total for Credit Acct	<b>RAD OPERATING</b>		<u>\$47.38</u>





**RESOLUTION #2024-67**  
**RESOLUTION ADOPTING**

**THE HOUSING AUTHORITY OF  
THE BOROUGH OF GLASSBORO BUDGET FY2025**

**JANUARY 1, 2025 TO DECEMBER 31, 2025**

**WHEREAS**, the Annual Budget and Capital Budget/Program for the Glassboro Housing Authority for the fiscal year beginning January 01, 2025 and ending December 31, 2025 has been presented for adoption before the governing body of the Glassboro Housing Authority at its open public meeting of December 17, 2024; and

**WHEREAS**, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

**WHEREAS**, the Annual Budget presented for adoption reflects Total Revenues of **\$4,692,745.00**, Total Appropriations, including any Accumulated Deficit, if any, of **\$4,775,900.00**, and Total Unrestricted Net Position utilized of **\$83,155.00**; and

**WHEREAS**, the Capital Budget as presented for adoption reflect Total Capital Appropriations of **\$310,000.00** and Total Unrestricted Net Position Utilized of **\$0.00**; and

**NOW, THEREFORE BE IT RESOLVED**, by the governing body of the Glassboro Housing Authority at an open public meeting held on December 17, 2024 that the Annual Budget and Capital Budget/Program of the Glassboro Housing Authority for the fiscal year beginning January 01, 2025 and ending December 31, 2025 is hereby adopted and shall constitute appropriations for the purposes stated; and

**BE IT FURTHER RESOLVED** that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

**ADOPTED** at a Regular Meeting of the Board of Commissioners of the Housing Authority of the Borough of Glassboro; held on the 17th day of December 2024 by a vote of 4 in favor, 0 opposed and 0 abstentions.

<u>Commissioners</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>	<u>Absent</u>
Jay Lapp			✓			
Shirley Anderson			✓			
Andrew Halter	✓					
Jacob Hines		✓				
Thuraisingham Mohanakanthan						✓

THE HOUSING AUTHORITY OF THE BOROUGH OF GLASSBORO

  
\_\_\_\_\_  
JAY LAPP, CHAIRMAN

ATTEST:

  
\_\_\_\_\_  
KIMBERLY GOBER, EXECUTIVE DIRECTOR

DATED: DECEMBER 17, 2024



RESOLUTION #2024-68

RESOLUTION DESIGNATING A

PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) FY2025

THE HOUSING AUTHORITY OF THE BOROUGH OF GLASSBORO

WHEREAS, the Housing Authority of the Borough of Glassboro is (GHA) deemed a public agency by the State of New Jersey, Department of the Treasury; and

WHEREAS, every public agency is required by law to designate a Public Agency Compliance Officer (P.A.C.O.) in accordance with N.J.A.C. 17:27-3.2; and

WHEREAS, the P.A.C.O. will be the point of contact for all matters concerning implementation & administration of the legal requirements of the Equal Employment Opportunity Monitoring Program & administering contracting procedures pertaining to equal employment regarding both the GHA and its service providers.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the Borough of Glassboro does hereby appoint Kimberly Gober as its Public Agency Compliance Officer for the State of New Jersey, Department of the Treasury.

ADOPTED at a Regular Meeting of the Board of Commissioners of the Housing Authority of the Borough of Glassboro; held on the 17th day of December 2024 by a vote of 4 in favor, 0 opposed and 0 abstentions.

<u>Commissioners</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>	<u>Absent</u>
Jay Lapp			✓			
Shirley Anderson			✓			
Andrew Halter		✓				
Jacob Hines	✓					
Thuraisingham Mohanakanthan						✓

THE HOUSING AUTHORITY OF THE BOROUGH OF GLASSBORO

Jay Lapp  
JAY LAPP, CHAIRMAN

ATTEST:

Kimberly Gober  
KIMBERLY GOBER, EXECUTIVE DIRECTOR

DATED: DECEMBER 17, 2024



RESOLUTION #2024-69

RESOLUTION APPOINTING A FUND COMMISSIONER OF  
THE NEW JERSEY PUBLIC HOUSING AUTHORITY  
JOINT INSURANCE FUND (JIF) FY2025

WHEREAS, the Housing Authority of the Borough of Glassboro is a member of the New Jersey Public Housing Authority Joint Insurance Fund; and

WHEREAS, the bylaws of said Fund require that each member Housing Authority appoint a FUND COMMISSIONER to represent and serve such Authority as its' representative to said Fund; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the Borough of Glassboro does hereby appoint Kimberly Gober as its Fund Commissioner for the New Jersey Public Housing Authority Joint Insurance Fund for the Fund Year 2025.

ADOPTED at a Regular Meeting of the Board of Commissioners of the Housing Authority of the Borough of Glassboro; held on the 17th day of December 2024 by a vote of 4 in favor, 0 opposed and 0 abstentions.

Commissioners	Motion	Second	Aye	Nay	Abstention	Absent
Jay Lapp			✓			
Shirley Anderson		✓				
Andrew Halter			✓			
Jacob Hines	✓					
Thuraisingham Mohanakanthan						✓

THE HOUSING AUTHORITY OF THE BOROUGH OF GLASSBORO

  
JAY LAPP, CHAIRMAN

ATTEST:

  
KIMBERLY GOBER, EXECUTIVE DIRECTOR

DATED: DECEMBER 17, 2024



**RESOLUTION #2024-70**

**RESOLUTION AUTHORIZING A REVISION TO  
THE GRIEVANCE PROCEDURE POLICY**

**WHEREAS**, the Grievance Procedure Policy provides a procedure for program applicants, tenants and participants to seek just, effective and efficient settlement of grievances against the Authority in accordance with Federal Regulations and the U.S. Housing Act of 1937 (2 U.S.C. sec. 1437d(k), 24 CFR 982 subpart L, 24 CFR 982.310, and 24 CFR 983.257; and

**WHEREAS**, the Housing Authority of the Borough of Glassboro (GHA) finds is necessary to revise this policy to include and stablish standard protocols to conduct remote grievance proceedings, as attached; and

**NOW, THEREFORE, BE IT RESOLVED** by the Housing Authority of the Borough of Glassboro that the revised Grievance Procedure Policy as attached hereto, be and hereby is adopted and should be amended to include the attached modifications.

**ADOPTED** at a Regular Meeting of the Board of Commissioners of the Housing Authority of the Borough of Glassboro; held on the 17th day of December 2024 by a vote of 4 in favor, 0 opposed and 0 abstentions.

<u>Commissioners</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>	<u>Absent</u>
Jay Lapp			✓			
Shirley Anderson	✓					
Andrew Halter		✓				
Jacob Hines			✓			
Thuraisingham Mohanakanthan						✓

**THE HOUSING AUTHORITY OF THE BOROUGH OF GLASSBORO**

  
\_\_\_\_\_  
JAY LAPP, CHAIRMAN

**ATTEST:**

  
\_\_\_\_\_  
KIMBERLY GOBER, EXECUTIVE DIRECTOR

**DATED: DECEMBER 17, 2024**

**New Jersey Public Housing Authority Joint Insurance Fund**

9 Campus Drive, Suite 216

Parsippany, NJ 07054

Telephone (201) 881-7632 Fax (201) 881-7633

☐ **Direct Inquiries to : Tracy Lopez**

November 15, 2024

**2025 PROXY**

I, Kimberly Gober, Commissioner to the New Jersey Public Housing Authority Joint Insurance Fund from the Glassboro Housing Authority, do hereby grant my irrevocable proxy for the 2025 Fund year to a majority of the Executive Committee members personally in attendance at any such meeting, for the purposes of casting any vote which I may be authorized to cast as a member of the Fund.

Should I attend any such meeting at which a vote is to be cast, I will have the power to vote personally and this proxy will not be applicable at any such meeting.

 (Signature)

Kimberly Gober (Printed Name)

December 17, 2024 (Date)

Commissioner to the Joint Insurance Fund from

Glassboro Housing Authority

Non-Profits (if applicable)

**Please return this form by January 3, 2025:**

**Email: [skrolian@permainc.com](mailto:skrolian@permainc.com) OR**

**Fax #201-881-7633**

**Mail: Perma Risk Management Services**

**9 Campus Drive, Suite 216**

**Parsippany, NJ 07054**

**Attn: Tracy Lopez/ Steven Krolian**



RESOLUTION #2024-71

RESOLUTION APPROVING REVISIONS TO  
CAPITALIZATION POLICY

WHEREAS, the Capitalization Policy determines and records materials and equipment purchased, or acquired, in connection with the management and maintenance of the Authority and its owned/managed properties; and

WHEREAS, the Policy applies to all Housing Programs administered by the Authority; and

WHEREAS, GHA wishes to amend the policy to increase the threshold for units costs to be expensed in the year purchased from \$5,000 to \$10,000 to match the industry standard and the increased cost of items.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the Borough of Glassboro, that the Capitalization Policy amendment is approved, effective 1/1/2025.

ADOPTED at a Regular Meeting of the Board of Commissioners of the Housing Authority of the Borough of Glassboro; held on the 17th day of December 2024 by a vote of 4 in favor, 0 opposed and 0 abstentions.

<u>Commissioners</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>	<u>Absent</u>
Jay Lapp			✓			
Shirley Anderson			✓			
Andrew Halter	✓					
Jacob Hines		✓				
Thuraisingham Mohanakanthan						✓

THE HOUSING AUTHORITY OF THE BOROUGH OF GLASSBORO

  
JAY LAPP, CHAIRMAN

ATTEST:  
  
KIMBERLY GOBER, EXECUTIVE DIRECTOR

DATED: DECEMBER 17, 2024

**RESOLUTION #2024-72**

**RESOLUTION AUTHORIZING**

**INCREASE FUNDING UNDER CURRENT CONTRACT FOR  
IMPROVEMENT AND MAINTENANCE OF INTERIOR COMMON AREAS  
AND VACANCIES TURNSOVERS**

**WHEREAS**, per RES#2024-18, the Housing Authority of the Borough of Glassboro (GHA) executed a contract with **R&A FLOORING LLC** for a term of one (1) year with two (2) 1-year extensions beginning from the notice to proceed in accordance with the bid received under IFB 24-002, for improvement and maintenance of interior common areas and vacancies turnovers, on an as needed basis, for an amount not to exceed **\$100,000.00**; and

**WHEREAS**, RES#2024-18 also states that any requests for services within the contract term but in excess of the initial **\$100,000.00** limit, must be approved by a subsequent resolution; and

**WHEREAS**, GHA has spent or committed the funds to renovate five (5) units; and

**WHEREAS**, additional units are vacant and in need of renovations; and

**WHEREAS**, consistent with the terms of the contract and Local Public Contract Law, GHA wishes to exercise its option for the renewal of said contract and extend the contract for an additional (1) one-year period; and

**WHEREAS**, the Finance Director identified funds under AHCG's Repairs and Replacements (R&R) account to cover the cost of such services for an additional amount not to exceed **\$100,000.00**.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the Borough of Glassboro that the contract with **R&A FLOORING LLC** for an additional amount not to exceed **\$100,000.00**, be and is hereby approved; and

**BE IT FURTHER RESOLVED** that the Executive Director be and is hereby authorized to execute a contract with **R&A FLOORING LLC** for a (1) one-year extension.

**ADOPTED** at a Regular Meeting of the Board of Commissioners of the Housing Authority of the Borough of Glassboro; held on the 17th day of December 2024 by a vote of 4 in favor, 0 opposed and 0 abstentions.



<u>Commissioners</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>	<u>Absent</u>
Jay Lapp			✓			
Shirley Anderson		✓				
Andrew Halter			✓			
Jacob Hines	✓					
Thuraisingham Mohanakanthan						✓

THE HOUSING AUTHORITY OF THE BOROUGH OF GLASSBORO

  
\_\_\_\_\_  
JAY LAPP, CHAIRMAN

ATTEST:  
  
\_\_\_\_\_  
KIMBERLY GOBER, EXECUTIVE DIRECTOR

DATED: DECEMBER 17, 2024

**RESOLUTION AUTHORIZING EXECUTIVE SESSION**

**WHEREAS**, While the Sen. Byron M. Baer Open Public Meetings Act (OPRA, NJSA 10:4-6et seq.) requires all meetings of the Borough of Glassboro Housing Authority to be held in public, NJSA 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session", i.e., without the public being permitted to attend and:

**WHEREAS**, the Borough of Glassboro Housing Authority has determined that \_\_\_\_\_ issues are permitted by NJSA 10:4-12 (b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on December 17th, 2024, 5:00 P.M. and;

**WHEREAS**, the nine (9) exceptions to public meetings set forth in NJSA 10:4-12(b) are listed below with the number of issues and any additional information shall be written:

- 1) **"Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion"** the legal citation to the provision at issue is \_\_\_\_\_ and the nature of the matter described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- 2) **"Any matter in which the release of information would impair a right to receive funds from the federal government."** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- 3) **"Any material the disclosure of which constitutes an unwarranted invasion of privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, healthy, custodial, child protections, rehabilitation, legal defenses, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly."** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- 4) **"Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body."** The collective bargaining contract(s) discussed are between the Board and \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



- 5) **"Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed."** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_
- \_\_\_\_\_
- 6) **"Any tactics and techniques utilized in protecting the safety and property of the public provide that their disclosure could impair such protection. Any investigations of violations or possible violations of the law."** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_
- \_\_\_\_\_
- 7) **"Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matter falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer."** The parties to and docket number of each item of litigation and/or the parties to each contract discussed are \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_
- \_\_\_\_\_
- 8) **"Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining in of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting."** Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. vs New Jersey Expressway Authority, 124 NJ 478, the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are \_\_\_\_\_
- \_\_\_\_\_
- 9) **"Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility."** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_
- \_\_\_\_\_



**WHEREAS**, the length of the Executive Session is estimated to be \_\_\_\_\_ minutes after which the public meeting of the Borough of Glassboro Housing Authority shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Borough of Glassboro Housing Authority will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the Chairman, Vice Chairman, or their designee, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately be discussed.

**BE IT FURTHER RESOLVED** that the Secretary, on the next business day following this, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by NJSA 47:1A-1 et seq.

**I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION APPROVED BY THE BOARD OF COMMISSIONERS OF THE BOROUGH OF GLASSBORO HOUSING AUTHORITY AT IT'S PUBLIC MEETING HELD ON DECEMBER 17, 2024.**

**ADOPTED** at a Regular Meeting of the Board of Commissioners of the Housing Authority of the Borough of Glassboro; held on the 17th day of December 2024 by a vote of \_\_\_\_in favor, \_\_\_\_opposed and \_\_\_\_abstentions.

<u>Commissioners</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstention</u>	<u>Absent</u>
Jay Lapp						
Shirley Anderson						
Andrew Halter						
Jacob Hines						
Thuraisingham Mohanakanthan						

**THE HOUSING AUTHORITY OF THE BOROUGH OF GLASSBORO**

\_\_\_\_\_  
**JAY LAPP, CHAIRMAN**

**ATTEST:**

\_\_\_\_\_  
**KIMBERLY GOBER, EXECUTIVE DIRECTOR**

**DATED: DECEMBER 17, 2024**